

# HUNGERFORD TOWN COUNCIL

THE MAYOR  
CLLR MARTIN CRANE OBE  
28 COTTRELL CLOSE  
HUNGERFORD  
BERKSHIRE  
RG17 OHF  
TEL: 01488 684804  
martincrane41@sky.com



THE TOWN CLERK  
MRS CLAIRE BARNES  
THE LIBRARY  
CHURCH STREET  
HUNGERFORD  
BERKSHIRE RG17 OJG  
TEL: 01488 686195  
TOWNCLERK@HUNGERFORD-TC.GOV.UK  
WWW.HUNGERFORD.UK.NET

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Minutes of the **Recreation, Amenities and War Memorials Committee** held on Tuesday 29<sup>th</sup> April 2014 at 7.00pm in the Corn Exchange Complex, Hungerford

**Present:** Cllrs Bumbieris, A Wilson, M Wilson, Farrell, Thompson, Crane, Small, Holmes

**Also:** Ted Angell & Tony Drewer-Trump (HAHA)

- 1. Apologies for absence:** Cllrs Benneyworth, Leach, Brookman
- 2. Declaration of Interest** – Cllr Crane has an allotment
- 3. Minutes of the meeting held 18<sup>th</sup> March 2014** - Proposed as true record by Cllr Farrell, seconded by Cllr M Wilson, 3 abstentions, rest in favour.
- 4. Allotments - HAHA report.** There is a boundary dispute between the ML Allotment and neighbour. Land registry plan shows old hedge on boundary. **Action:** - Clerk to set up meeting with neighbour, HAHA and HTC.  
Fairfields allotments are full with no waiting list. Marsh Lane has 3 empty plots with a waiting list of 4, but will do social open days and promotion. Rent for Fairfields is due 1<sup>st</sup> April. Only one payment is awaited. Marsh Lane rent due 1<sup>st</sup> May, 50% rent in. Year-end accounts of 31<sup>st</sup> March are done subject to audit. £1,598 net assets. Documents are being prepared and will be circulated. The new Marsh Lane lease is now signed. 10 sites are on HAHA's list for potential future locations. The DPD is due to come out December 2014. Tony Drewer-Trump is giving up chairmanship of HAHA at the AGM in June. Thanks to Tony for Chairmanship.
- 5. Report by Triangle Field Management Committee – Chairman Rob Cox.** (Rob not present) The payment of the cleaning bill of the changing rooms, by HTC, is to be reviewed in a year. TFMC may wish to manage. Cleaner is on HTC wage roll. Cllr Farrell wants Triangle Field to be run as a business but it will never be self-funding. Invite TFMC to produce a business plan next year to include opportunities. Give TFMC some time to organise other activities. TFMC have asked for a page on the HTC website. Users do not wish to organise other events such as weddings. Is committee there to a) manage what is there or b) increase use of? This isn't written as terms of reference. Need to have mission statement. **Action** – DS to set up terms of reference or objects clause. Is there a demand for other sports? Advertising is needed which should be HTC's remit. The TFMC have missed deadline for grant.
- 6. Triangle Field development and drainage - Update on legal agreement with Sovereign and WBC.** Agreement has been reached with Sovereign which includes the method statement. **Action:** Cllr Small to send this to WBC in next few days. **Start date of project.** Start date 19<sup>th</sup> May.

**7. Leases – Cllr Small**

- **Update on progress with Town & Manor.** This is being dealt with by Mark Davenport and J Lloyd.

- **Propose agreement of Community Centre lease. Update on Tennis Court project.** It was agreed the usage times are acceptable and the 3 other outstanding points were also agreed. (let Denise know). Cllr Crane proposed that R&A recommend Full Council execute lease at meeting next Tuesday and in meantime authorise Clerk to arrange signing of statutory deed, seconded by Cllr Holmes, all in favour.

- **Croft Field update.** Tim Crouter has semi-permanent use of croft field building for Town Band. He will let us know what improvements are needed. An email has been received from C Broughton on the subject. The idea is for HTC to take a lease of the Croft Field with approx. £3k rent a year and fully repairing lease. What does lease entitle you to do? Use required is recreation/training/youth activities/community centre. Cllr Small should get a commercial valuer to look at the £3k figure. The deadline for response to A Law is 1<sup>st</sup> June. HTC need a rental valuation and structural valuation. Suggested contacts (Ian McCall) (Richard Varney). Cllr Small proposed he obtains quotes for both, seconded by Cllr Crane, all in favour.

**8. Playgrounds – Discussions on possible projects – Cllrs A Wilson - Playdale are coming to do a site**

visit on 16<sup>th</sup> May and can help with funding. There is little for the under 5s at Smitham Bridge Park. Suggestions include, a slide/climbing unit all in one, logs for seats, sleepers for steps. Park could be more accessible for disabled children. Cllr Wilson has visited many other parks. It was suggested Bulpit Lane Park could have a toddler slide. A second and third company will provide quotes also. Will the Fire Service or Vodafone sponsor? **Cllr Farrell** has had 2 companies come out. Believes area in Smitham Bridge Park is too small. Cllr Farrell thought about another location – perhaps Triangle Field or Croft Field. Consider products that promote inclusive play not individual play.  
**Action:** - Look at Ramsbury Drive. Bring to next meeting.

**9. War Memorial Avenue - Propose payment of drainage costs.** Cllr Crane proposed to recompense Steve Skipworth for drainage costs, seconded by Cllr M Wilson and all in favour.

Rob Cox and Martin Digweed arrived. Standing orders were suspended.

They advised they have established a committee, set up a bank account and documented a budget for next 12 months which shows savings of around £900 on the previous anticipated expenditure. Public Liability has come in at a lower amount and one bin has been cancelled. They wish to advertise on TC website. They have reviewed utility bills. Some enquiries for use of pitch have been received such as a Sports Fun day and Boot Camp. TFMC has produced balance sheet. HTC will be keeping cleaning arrangements for another year but TFMC should have freedom to choose cleaner from next April. RC wants to put together mission statement. They can put nets up within standard price. If someone wants to rent a pitch and use it for hockey or something else within terms of lease RC happy for this and they can bring their own goals. They don't have resources to handle running a wedding. TFMC are happy to get info on website to show availability and prices. HTC will work with TFMC on mission statement. MD– yes they could accommodate a Hungerford hockey team, but not just a one off game. They could consider applying for CASC so don't have to pay VAT on income.

MD said they have raised £5k themselves for the Triangle Project. Another window opening for RFU grant begins 1<sup>st</sup> July. The architect is discussing with the builder to ensure the grant meets the requirement of the RFU to obtain the grant for the further £5k needed. The Triangle Field will be advertised as a community asset.

**Meeting closed at 8.52pm**