

HUNGERFORD TOWN COUNCIL

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MINUTES of the **Recreation, Amenities and War Memorials Committee** held on Tuesday 20th September 2016 at 7.00pm in the Corn Exchange Complex, Hungerford

Present: Cllrs Small, Crane, Farrell, Winsor, Brookman, Knight, Simpson and Benneyworth. Also present: Geoff Greenland (HAHA) and Geoff (The Advisor)

- 1. Apologies for absence.** Ted Angell (HAHA), Cllr Wood
- 2. Declarations of interest.** Cllrs Crane and Knight have an allotment. Cllrs Farrell, Knight and Winsor are on TFMC. Cllrs Knight and Simpson are on Friends of Hungerford Library.
- 3. Agreement of minutes of meeting held on 19th July 2016.** Cllr Crane proposed the minutes as a true record, seconded by Cllr Knight, one abstention, rest in favour.
- 4. Hungerford Allotment Holders Association (HAHA) - Report under the Heads of Agreement –** Cllr Crane has contacted M Norgate to arrange a meeting. G Greenland, T Angell, Cllrs Crane and Small will attend.
- 5. Triangle Field – Report from TF Management Committee AGM and constitution review.** The Triangle Field Management Committee AGM minutes have been circulated. Chris Miles is the new secretary, Cllr Small is the Chair, Nigel Pateman is the treasurer, Cllrs Winsor and Knight are responsible for events, Rob Cox, bookings, Cllr Farrell, facilities and Cllr Knight marketing. The constitution needs amending as it still refers to the old lease. The numbers that both RFC and HTC can appoint are acceptable. **Action:** Cllr Small to make amendments.

Consider quotations for replacement/repair of guttering and fascia boards Quotes for repair/replacement of guttering and fascia boards at the Triangle Field are difficult to obtain. 6 contractors have been approached and only one quote obtained. PCF have quoted but cannot confirm this figure until the guttering has been removed to see underneath. All agreed to proceed with PCF if the quote was acceptable and favourable to any comparison. Decision to be delegated to the Mayor and Deputy Mayor

Discuss proposals from Ludus – Cllrs Farrell and Knight. A quote was obtained from LUDUS for playground equipment. It was suggested some equipment could be sited at the LHS as you enter the Triangle Field for young children. However, this would need fencing and a car park. Concerns are vandalism and location too far from centre of town. Some feel there is a lack of equipment for under 8s in Bulpit Park. A trim trail is in place at perimeter of Triangle Field. **Action:** Clerk to contact schools and nurseries to obtain feedback on current playground equipment, make enquiries into cost of outside gym equipment and visit playgrounds.

- 6. Community Centre – Quotation for change to sign wording to read Hungerford Youth & Community Centre** The committee were all in favour with proceeding with the change of wording to the sign at the road entrance to the Y&C Centre. Changing 'John O Gaunt' to 'Hungerford' for a supply cost of £115. Colour to be agreed by HTC office. **Action:** Office to order.
- 7. Library/Budget cuts - Any updates on Needs Assessment** On Wednesday 5th October the next meeting will be held with WBC and Town Councils to discuss outcome of the Needs Assessment. A

further public meeting will follow on 20th October. There will be a 6-week consultation afterwards. **Action:** Clerk to sort invites to Oct 5th meeting for Cllrs Simpson and Knight as representatives from Friends of Hungerford Library.

8. **Skate Park - Consider quotations for: Skate Park Car park fence repairs – Replace broken posts and re-use netting** Cllrs decided the skate park car park fence is not required and rather than repair this they wish for it to be removed. The posts are to be disposed of and the netting to be stored. **Action:** Clerk to arrange.
Repair to skate ramps – Provide concrete support to secure down lifting ramps - We are awaiting a second quote for the securing of the ramps to the ground. Cllrs proposed proceeding with the cheapest quote to repair the central ramps.
CCTV connection costs for fibre broadband - The £600 has not yet been received from the police. Is a second donation possible to support coverage by camera of the skate park? The cost of a camera at this location would be £1292 plus vat, connection cost of £56.95 and monthly line rental £18.99 and £15 monthly for unlimited infinity. **Action:** Clerk to chase grant. Review need for an extra CCTV camera in the spring.
9. **Swimming pool house Consider quotations for: Plumbing – Supply and fit hot water cylinder and 2 long life immersion heaters, Drainage – Dig up drainage, fit new pipe and soakaway, Replacement of 12 windows and 2 doors with double glazing, replacement soffits/fascias/bargeboards, gutters and downpipes** – Cllr Benneyworth proposed proceeding with quotes through RSK £570 plus VAT, Talmage £650 and Arc Windows £9400, all in favour. **Action:** Clerk to instruct contractors and advise tenants through Marc Allen. It was noted that the metal gates need to be secured by Swimming Pool House.
10. **Recreation Ground - Propose regular re-siting of goal posts on rec and provision of nets –**
Action: Cllr Simpson will send the Clerk a contact for helping with this.
The goal posts need to be moved towards the houses enough for the grass to be levelled and reseeded where it has been worn. New goal posts may be needed if the old ones are concreted in. **Action:** Cllr Benneyworth will look into obtaining permanent nets.
11. **Health & Safety – St Lawrence’s graveyard - Update from Diocese visit** – Cllrs made a site visit and met with the contractor. A problem with 2 trees was identified. The fence to the rear of the church needs repair. The Diocese has advised that an open grave needs priority attention and metal grave surrounds can't be removed but can only be repaired. Similarly the entrance stones by the lych gate can only be lifted and levelled not removed. **Action:** Clerk to contact stone masons regards graves, BKI Welding about the iron work and tree surgeon about the trees. It was decided to leave the lime pointing required for now.
Working at height risk assessment update – Deputy Clerk is working on this.
ROSPA report update – New report is awaited and Clerk will circulate once received.
Checklist and reports for site visits of Town Council assets – A site visit to St Saviours identified large holes caused by foxes chasing rabbits under the centre trees. A quote is awaited from the pest control man. **Action:** Clerk to speak to contractor about filling holes. **Action:** Clerk to obtain quote for hurdle fence to disguise skip. The wall is leaning by the old vicarage. **Action:** Clerk to arrange builder to check. Repointing is required on wall of the LHS of the cemetery. **Action:** Clerk to contact Berkshire training consortium. Benches need cleaning. **Action:** Cllr Farrell to speak to A4 about obtaining a Petrol pressure washer. **Action:** Clerk to arrange for maintenance man to erect a sign saying 'Passing Place – No parking' by Garden of Remembrance.
Bridge St War memorial – A site visit was made. The memorial is looking tired. The overhanging edges are chipped and need reshaping. Consider cleaning it. **Action:** Clerk to see if grant would cover these costs and contact Stone masons. **Action:** Clerk to speak to RBL about limiting the length of time the wreaths are kept.
Triangle field – Cleanliness, trip hazards, waste disposal, legionella testing (update) Site visits will be made next to the playgrounds and Triangle Field. **Action:** Refer review of the RFC fees to the next F&GP. **Action:** TFMC need to look at repairing drain cover and moving recycling away from building in fenced off area. **Considerations for excess parking for Town Football matches -** TFMC wish to charge a fee.

Meeting closed at 9.20pm