

HUNGERFORD TOWN COUNCIL

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MINUTES of the **Recreation, Amenities and War Memorials Committee** held on Tuesday 21ST July 2015 at 7.00pm in the Corn Exchange Complex, Hungerford

Present: Cllrs Small, Crane, Farrell, Winsler, Leach. **Also present,** Geoff Greenland and Ted Angell (Hungerford Allotment Holders Association - HAHA) and Roger Thompson (Community of Hungerford Theatre Company)

1. **Apologies for absence.** Cllr Benneyworth & Brookman
2. **Declarations of interest.** Cllr Crane has an allotment. Cllr Farrell member of Triangle Field Committee
3. **Agreement of minutes of meeting held on 26th May and 23rd June 2015.** Cllr Small proposed the minutes of meeting held on 26th May 2015, seconded by Cllr Leach, 1 abstention. Cllr Crane proposed minutes of the meeting held on 23rd June 2015, seconded by Cllr Winsler, 1 abstention, rest in favour.
4. **Allotments - HAHA report.** For information to new councillors, Ted clarified that HAHA manage the allotments from start to finish on behalf of HTC and if HAHA ceases, all monies will go to HTC. The end of year accounts have been signed off. Reserves have been increased by approx. £300 this year, net reserves up to £1,800. (Cllr Farrell arrived). As a result of uncertainty about the future of the Marsh Lane site, there are more empty plots (82% of max compared to usual 94%), however, 2 plots were signed for at AGM. It was good to have Councillor representation at AGM. The WBC DPD should be released on 17th September, so a meeting with Mark Norgate has been set for 22nd September.
It has been noted that HTC is not credited on the Marsh Lane allotment sign, so the new sign will include HTC.
5. **Croft Field.**
 - **Book canoe store.** Work to make improvements to the Croft Field building are due to be done in September 2015. Cllr Brookman has made it clear that HTC would like to use the store to dress the Christmas trees. CHTC wrote a letter to request use of the room for set building. Standing orders were suspended for Roger Thompson to speak on behalf of the Theatre Company. He explained that the building would be ideal for set building and would like to book that room exclusively and it would be regular rent for HTC, however, CHTC would not want to pay very much. He had spoken to Rod who felt the tree dressing could happen alongside the set building. After much discussion about the suitability of the room, the Councillors were concerned about noise, the coming and goings interfering with other users, the concern of equipment including paint, saws being around, it was felt by the Councillors that no decision should be made about the use of the store until the work had been done. Standing orders were reinstated.
 - **Consider allowing dogs on field and if so siting of dog bin.** There was much discussion as to whether it was appropriate to put a dog bin on the site near the nursery, or to charge extra and then inspect the site after the event. There is a dog show held at the Church Fete and there has never been an issue and it would be a shame for that not to continue. But every solution seemed to bring up further problems, so it was decided that no dogs would be allowed except by special permission.

- **Agree contractor to clear driveway of vegetation.** The committee agreed to a contractor, however the hedges around the field also need to be cleared which could be a project for Community payback team.
Action: Clerk to contact payback team to see if that is of interest.

6. Triangle Field Management Committee.

- **Report from meeting.** The AGM accounts were proposed at the last meeting, and the members were agreed – committee to stay as last year. Heads of Terms with Theatre Company were discussed and agreed by TF Management Committee and then forwarded to case officer ahead of Western Area Planning Committee meeting tomorrow (22nd July 2015). Cllr Crane proposed to agree the terms subject to planning approval, seconded by Cllr Leach, all in favour. (This was discussed during item 5).

- **Kitchen.** The rugby club have offered to refurbish the kitchen and provide an extractor, oven and fridge as they would like to use it for breakfast catering at the weekends. It did not seem feasible for HTC to spend a lot of money when it can be provided. Cllr Crane proposed a charge of £500 to the Rugby Club if they do the refurbishments, seconded by Cllr Leach, all in favour.

- **Cleaning.** It was noted that Triangle Field Management committee sought quotes for cleaning, and all other quotes came out far higher than what is currently been paid.

- **Use of mower.** The Triangle Field Management Committee put a request in to use the mower owned by HTC but stored at the changing rooms. The Committee agreed that it would be fine for the mower to be used at the Triangle Field, but only if David Taylor agreed to operate it.

- **Theatre Company Licence.** Discussed under item 6. Report from meeting.

7. Partial Surrender – update and agreement of partial surrender. Town & Manor need to meet with Hungerford Town Football Club to agree Heads of Terms. T&M have not yet contact HTFC to discuss this. Cllr Crane stated that if Steve Skipworth sends an email to him saying he is having trouble contacting T&M, he will follow this up. HTC are up to date with both HTFC and Hungerford Cricket Club.

8. Property Portfolio – Cllr Small. Cllr Small suggested that councillors should inspect the properties owned by HTC before each R&A meeting. The areas were allocated as follows:

Cllr Leach – Smitham Bridge Road & St Lawrence Churchyard

Cllr Crane & Small – St Saviour’s Cemetery

Cllr Winser & Cllr Farrell – Bulpit play park, Skate Park, Memorial Avenue and Recreation Ground

The Bridge Street War Memorial is yet to be allocated.

9. Consider replacing skate park entrance fence and gate. There is \$106 money available for this. The Committee agreed in principal to do this, but more quotes were needed.

10. Review Cemetery Fees. New fees were set out (see below) and will be proposed at the next Full Council.

Interments

The interment in an ordinary grave of the body of a stillborn child or child under the age of 5 years and purchase of plot for 99 years	No charge	
The interment in an ordinary grave of the body of a child aged more than 5 years but less than 14 years and purchase of plot for 99 years	£94.50	No Charge
The interment in an ordinary grave of the body of a person aged more than 14 years and purchase of plot for 99 years	£313.50	£350
A second burial in an existing grave	£78.00	£100
Interment of cremated remains in an existing grave space	£68.00	£100

Transfer of Burial Right ~~£31.50~~ £40

Cremations

First interment of cremated remains ~~£111.50~~ £125

Any subsequent interment of ashes in an existing plot ~~£71.00~~ £75

Memorials

To erect any headstone ~~£78.00~~ £80

To erect a vase..... ~~£31.50~~ £35

Placing of stone slab in Garden of Remembrance ~~£46.50~~ £50

Second inscription on any memorial ~~£26.50~~ £30

Residential status

The above rates apply to residents who have lived in the parish for ~~12 years~~
~~and over (or nursing home 6 years and over) immediately~~ prior to their death.

For past residents who have lived in the parish at any time ~~for 12 consecutive years~~ the fees are doubled.

For non-residents of the parish the fees are trebled.

11. Sports Link – Cllr Wood. Deferred – Cllr Wood was not present.

Meeting closed at 9.10pm