

# HUNGERFORD TOWN COUNCIL

The Mayor  
Cllr Keith Knight  
3 Wessex Close  
Hungerford  
Berkshire  
RG17 0NT  
Tel: 01488 644671  
cllrkknight@gmail.com



The Town Clerk  
Mrs Claire Barnes  
The Library  
Church Street  
Hungerford  
Berkshire RG17 0JG  
Tel: 01488 686195  
townclerk@hungerford-tc.gov.uk  
www.hungerford-tc.gov.uk

---

**MINUTES** of the **Highways and Transport Committee** held on Monday 17<sup>th</sup> July 2017 at 7.00 pm in the Corn Exchange Complex, Hungerford.

**Present:** Cllrs Brookman, Colloff and Chicken. Also present John Willmott

- 1. Apologies for absence** – Cllr Simpson, Bumbieris, Knight, Whiting and Hudson
  - 2. Declarations of interest** – Cllr Colloff is a 1<sup>st</sup> class rail ticket holder for life
  - 3. Minutes of meeting held on 26<sup>th</sup> June 2017** – Cllr Brookman proposed the minutes as a true record, seconded by Cllr Chicken, 2 abstentions, rest in favour.  
**Update on actions: - TORs** – A few amendments were discussed and agreed such as deleting taxi rank, adding train station and noting HTC as consultees and advisors. **Action:** Cllr Brookman will make changes and circulate.  
Cllr Brookman has chased WBC for street light replacement and a date is awaited.
  - 4. Hungerford Station - Report from JW on improvements to the station** - John Willmott advised there has been very little done since the photos that were taken in June 2015. The crooked post is now straightened and the LED lights have been changed over.  
GWR painting programme is in hand across many stations and Hungerford is on the list to be painted the GWR 'green' in September which will match the railway bridge across the High St. Network Rail has been asked to paint the passenger bridge of the station but no reply has been received to date.  
On the westbound platform the shelter roof is due to be cleaned soon and the smaller shelter within this is being kept. There is concern that the cleaning is not scheduled regularly. It is suspected rubbish is being dumped over the railway fence but there is no proof. More litter bins have been installed since the last litter pick. The laurel has been cut a bit. Network Rail will only act if there is a Health and Safety issue. A letter has been posted to NR listing the H&S problems and we wait their reply.  
The garden centre is no longer willing to provide free plants. JW would like to purchase some plants for the 4 tubs at the station. JW will approach a contact at the allotment society to help with watering. **Action:** Clerk to check the budget. Cllr Chicken proposed any surplus up to £200 can be allocated to JW for plants, seconded by Cllr Brookman, all in favour
- Update on the CCIF 2018/19 bid for the Station** – The Clerk is applying for a grant for extending the shelter. HTC need to find 20% and GWR the rest of the funds. Payment of the grant if successful will be in the next financial year. Permission is required from Network rail **after** the grant has been approved. A contingency of £1000 has been added to the price of the

shelter improvements to allow for the cost increasing as the project will not take place until next year. **Action:** Clerk to complete the grant application and apply for the Co-op grant also. The Co-op grant is for projects taking place after Oct 2018. It was agreed we should apply for this although we are unsure of the project date.

5. **Noticeboards under the railway bridge – Update** – A working party will renovate the boards. A date of 19<sup>th</sup> August has been set for the works.
6. **Tenders on Contracts Finders – Update on Xmas Lights and Church St Toilets** – Both tender invites have been uploaded to the Government website so contractors can view these online. The links have been emailed to known local contractors who have expressed interest previously. The deadline for the Church St Toilets tender is 4<sup>th</sup> August. Cllr Colloff suggested that the disabled toilets should be key operated. Keys are available from local authorities to the disabled. The clerk advised at present there are no problems reported of drug use or ASB at the Church St Toilets. The key system is restrictive to the general public and would cost to install. The toilets lock automatically at 6pm and the Police are now neighbours.
7. **CCTV – consideration of the installation of CCTV at the skateboard park** – Smart Tech. carried out a site visit and the Clerk has spoken to Mike Hall at the Football Club. He will liaise with John Smythe to discuss possible use of Football Club's broadband. They may also be interested in CCTV.

**Meeting closed at 8:00 pm.**