

# HUNGERFORD TOWN COUNCIL

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Minutes of the **Highways and Transport Committee** held on Monday 15<sup>th</sup> September 2014 at 7.00pm in the Corn Exchange complex, Hungerford.

**Present:** Cllrs Brookman, Bumbieris, Wilson, Crane, Hudson, and also Rod Desmeules Sgt Jim Cooper, Graham Ness, John Wilmott, HURT and Geoff Adams.

1. **Apologies for absence.** Cllrs Benneyworth, Podger, Harding, Whiting
2. **Declarations of interest.** None
3. **Minutes of meeting held 21<sup>st</sup> July 2014.** Cllr Wilson proposed minutes of the meeting on 21<sup>st</sup> July 2014 as a true record, seconded by Cllr Crane, all in favour.
4. **Xmas lights working party – Rod Desmeules.** Rod showed pictures of the lights last year and stressed that the high standard has to be maintained. He made the following points:
  - It takes 4 weeks from 9am to 5pm to put the lights on the trees
  - He really appreciated the great help REME provided last year
  - There are 350 sets of lights to test which takes Rod 9 days working from 9am-5pm which needs to be done before the end of October
  - By 31<sup>st</sup> October Rod will have visited all the shops and homes in the High Street to check that they are happy to have lights on their buildings
  - He searches and sources trees for the following:
    - Main tree and canalside tree
    - Trees for posts – these are second grade as only one side is visible
    - Trees for brackets
    - Trees for shops and homes in the High Street
  - It takes 4 weeks from 9am to 5pm to put the lights on the trees
  - Decorating the trees with lights will happen between 3<sup>rd</sup>-29<sup>th</sup> November

Rod requires help testing and repairing the lights left in trees, install trees for posts and brackets (early Nov), install trees for shops. Sgt Jim Cooper offered help from the REME men and Rod suggest the 3<sup>rd</sup> week in November to be the best time for assistance. Graham Ness is very willing to give his time throughout November and also some of October. The Committee agreed that the date of the switch on should take place on 30<sup>th</sup> November 2014.
5. **Update on parking issues at Primary School –** Cllr Paul Hewer reports that Andrew Garrett, WBC has instigated a pupil survey at the Primary School and this should have been completed. This information will enable the school travel plan to be updated. At the site

meeting back in July it was suggested that some of the playground be used to create a drop off and pick up point, Gerry Heaton, headteacher was not in favour of this idea. . A potential drop off point near the school was identified and the feasibility of this will be investigated. Cllr Brookman looked into the planning history of the One Stop shop to see if there were time restrictions for delivery vans but could not find any evidence, although Cllr Paul Hower thought restrictions were put in place

6. **Fairfields Development** – Planning consent has been given but no timescale yet of when work will commence. There is no sign yet of a method statement, however, the working hours will be 7.30am-6pm Mon-Fri, ½ day on Saturday with no work on Sundays or bank holidays. The S106 agreement includes £19,800 for road improvements. Cllr Brookham asked the committee to think about where the money will be best spent.
7. **Update on Park Street** – Cllr Brookman met with Andrew Garrett, WBC to look at how the Station Road, Park Street and Fairview Road junction could be improved. Andrew Garrett agreed there was a problem and will work on 2 possible schemes, Cllr Brookman is now awaiting his proposals. Cllr Brookman requested a ban on large commercial vehicles using the north end of Fairview Road except for access. Bob Bosley, Traffic Safety, WBC met with Rod Desmeules at the same site to look at providing a footpath on the north side of Park Street at the junction of Station Road.
8. **Update on Priory Road, parking and footway issue by Catholic Church** – WBC will not provide a footway opposite the Catholic Church. They have agreed that a drop kerb is required to match the one on the other side and a sign is required indicating the access to the church both of which Andrew Garrett is being chased.
9. **Obstructions of High Street footway** – the H&T committee did not think there was a problem with A boards on the pavements as long as common sense prevails, however the tree planted right by the crossing outside the Three Swans is proving a trip hazard. **Action:** - Deputy Clerk to make a request for it to be removed.
10. **Review speed reactive sign** – Andrew Garrett, WBC thinks this is a good idea, however, he needs to put a process in place, which will then need approval. This could be funded through parish plan fund. **Action:-** Cllr Hudson to follow up.
11. **Redwood House bus service** – Over 50's residents have been moved into Redwood Lodge from a location central to the High Street and are now feeling isolated without any means to get into the town except the H1 bus which runs 2 days a week, but this bus does not have a kneeling facility, so those with mobility problems are unable to get on. However the No 3 bus passes through on Priory Road daily and does have the kneeling facility and the committee agreed it would be really beneficial for the residents to have a permanent bus stop installed along Priory Road. Suggested location of bus stop on boundary between Nos 131&133 Priory Road. **Action:** - Deputy Clerk to follow up with Matthew Metcalfe, Senior Transport Services Officer, WBC.
12. **Review of Transport Action Table** – Cllr Hudson to update.

**Meeting closed at 8.35pm**