

HUNGERFORD TOWN COUNCIL

The Mayor
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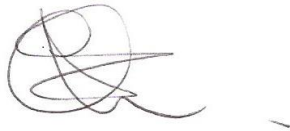


The Town Clerk
Mrs Claire Barnes
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7th September 2016

To: Cllrs C Bumbieris, M Crane, C Farrell, D Benneyworth, R Brookman, D Small and Knight. To all other Councillors, District Councillor and press for information

You are summoned to a Meeting of **The Finance & General Purposes Committee** to be held on **Tuesday 13th September 2016**, at **7.00pm** in the Town Council Office, Church St, Hungerford



Mrs C Barnes
Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes – Propose minutes of F&GP meeting on 12th July 2016 and outcome of any actions**
4. **Finance**
 - a. **General Reserve Balance – contingency budget**
 - b. **Financial services compensation scheme reduced from £85K to £75K**
 - c. **Bank charges**
 - d. **Noting of bank reconciliation report**
 - e. **Interest rate reduction notice from Newbury Building Society**
 - f. **Approval of the use of BACS**
 - g. **Consider grant application for Wessex Rangers**
 - h. **Consider grant application for Chamber of Commerce Victorian Extravaganza**
 - i. **Consider grant application for Hungerford's 5th Literacy festival**
6. **Death of a national figure protocol**
7. **Review of the effectiveness of safe-guarding public money**
8. **Review of Standing Orders**

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

9. **Staff – Review of job descriptions for maintenance staff**
10. **Staff – Agree to cost of medical report**