

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Martin Crane OBE
28 Cottrell Close
Hungerford
Berkshire
RG17 0HF
Tel: 01488 684804
martincrane41@sky.com



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
Hungerford
Berkshire RG17 0JG
Tel: 01488 686195
townclerk@hungerford-tc.gov.uk
www.hungerfordcouncil.co.uk

MINUTES of the **Full Council Meeting** held on Monday 7th September 2015 at 7.00pm in the Corn Exchange Complex, Hungerford.

Present: Cllrs Crane, Bumbieris, Small, Farrell, Winser, Whiting, Wilson, Colloff,

Also present: Zoe Gibson, PCSO, District Cllrs Paul Hewer (PH) and James Podger (JP), Rob Chicken, Geoff Adams (Adviser), Roger Thompson (Community of Hungerford Theatre Company) and Rob Cox and Nigel Pateman from Hungerford Rugby Football Club

Police Report: Over last 2 months there has been shoplifting in High Street and Tesco, 5 RTAs in area, 1 criminal damage incident, theft from Handbag and 1 public order act where cs gas was needed. There has been a problem at the Common with smash and grab in last couple of days. Travellers on Common were dealt with within 24 hours. They left rubbish and poached in stream. There are parking problems in Priory Road by residents not church goers. There are no parking attendants present and there is parking on double yellow lines happening any day, not just Sundays. Police can only ticket dangerous parking. **Action:** PH will get parking attendants up there more regularly. Police met at Tesco this evening for Have Your Say. Not many attended. They need to advertise more.

- 1. Apologies for absence.** Cllrs Benneyworth, Brookman, Hudson
- 2. Declarations of interest and dispensations.** Cllr Small has interest in Rugby Club and is on TFMC
Cllr Farrell has interest in Croft Field work and is on TFMC.
- 3. Approval of Minutes of the meetings of the Extraordinary Full Council on 27th July 2015.** Minutes proposed as true record by Cllr Wilson, seconded by Cllr Winser, all in favour including amendment to cheque run proposal.
- 4. Mayor's report.** Was circulated. REME presentation is organised as ½ hour talk and question/answer session in Town Hall. Swedish Room shop is moving to Charnham Street, an art company will move to old premises.
- 5. Co-option – Consider applications.** Rob Chicken submitted biography. Cllr Crane proposed Rob Chicken to be co-opted on to the council, seconded by Cllr Wilson, all in favour
- 6. District Councillor's Reports.** Cllr Hewer spoke to officer regards marina site. They have not submitted a planning application yet. WAP refused Upper Eddington application and building have been asked to cease work on site. Appeal will go through in autumn. Stop order is in place. (Rob Cox entered). Effectively there was no planning permission as the conditions were not met.
WBC received a huge number of complaints about the poor condition of the new road surface in Homefield Way and Sanden Close. Cllr Podger said it is not fit for purpose. Mark Edwards will walk the roads to check them after work has finished.
HTC voted no objection to the application for change of use of garage of 36 Church Street. Cllr Farrell advised they can only vote on what is submitted and this was for guest accommodation. There have been 15/16 objections and this will go the WAP committee.
Members bids money needs claiming. **Action:** Clerk will send invoices, once received, to WBC to claim asap.
Cllr Colloff queried why £273K, S106 money for Sovereign Housing flats was granted by delegated authority and why are flats being replaced. District Cllrs advised buildings were not fit for purpose and

that the S106 information can be found in a public document. **Action:** Dist Cllrs to find out what the financial limit is under delegated powers. The Mayor queried the delay on the Pedestrian crossing. Dist Cllrs advised the Land Registry document is incorrect and needs to be amended. That is causing delay. District Councillors left.

7. Committee reports (no more than 3 minutes per report)

R&A – Cllr Benneyworth. Defer.

E&P – Cllr Farrell. There has been interest in development at the Station. Cllrs Crane, Farrell and Hudson met with builders. Sense has prevailed regards the Eddington application. School extension positive news and E&P committee support it. Committee will be cautious following Eddington plan.

T&E – Cllr Crane. No meeting but Cllr Crane and Cllr Wilson met with Calne/Marlborough members following proposal for A4 Tourist Route from Hungerford to Bath. Visit Wiltshire support this.

October 12th is date of next meeting and T&M and Chamber of Commerce will be invited. It is hoped this will generate opportunities for tourist attractions around all A4 areas.

H&T – Cllr Brookman. Defer as Cllr Brookman and Deputy on holiday.

F&GP – Cllr Bumbieris. Met 14th July. Met with Kevin Rose, potential new internal auditor and took references. HTC would be dealing directly with him as top man in the company. It was agreed to change to this new auditor. £85k has been reinvested at 1.2% for 1 year. Cllrs Bumbieris and Farrell have been added as bank signatories. Both the Safeguarding public monies document and the Direct Debit list have been reviewed. Cleaning of Croft Field twice a week where needed was proposed.

8. Finance – Cllr Bumbieris

a) Propose authorisation of cheque run payments (circulated). Cllr Bumbieris proposed cheque run, seconded by Cllr Small, 2 abstentions, rest in favour.

b) Propose year to date accounts. £20k better off due to lower exp in H&T and F&GP. Waiting invoice for baskets. **Action:** Check why underspending on salaries. Community Centre payment to be made.

c) Propose rates report. Rates are now payable on Triangle Field. Cllr Crane proposed to accept rates as imposed on us, seconded by Cllr Whiting, all in favour.

d) Note renewal of Youth & Community Centre lease. Noted renewal of Community Centre lease.

e) Note Annual Return 2014-15 received clean audit. Thanks were proposed to the RFO.

9. Christmas Lights – update report. Tenders have gone out. Deadline is 5th October.

10. Croft Field - Update on works. Works are on schedule to be completed by next Monday. Fire exit doors to the north will be replaced as beyond repair.

- Consider additional quotes for decoration, removal of stud wall, disabled toilet/shower, driveway and tree report. Cllr Crane proposed Broadmead tree survey at £395 plus VAT, seconded by Cllr Small, all in favour. Cllr Crane proposed Mr James to cut back perimeter overgrowth, seconded by Cllr Small, all in favour. Cllr Crane proposed PCF to remove stud wall at a cost of £1,500, seconded Cllr Wilson, all in favour. It was decided to delay decision on the decoration quotations. **Action:** Clerk to instruct contractors.

11. Triangle Field - Update on Theatre Co. planning application conditions. Application for discharge has gone to WBC. Planning Officer says it is unlikely a decision will be made before middle of October. A part time officer has delegated authority. Roger Thompson (RT) would like to start with levelling of the site. He confirmed the Conditions for discharge are:- ground level details, turning T has already been approved, lighting levels, hedging/landscaping. RT met with Bill Acworth about trees and would like to see them planted as a community project. Cllr Farrell said E&P were not notified of the conditions before they were submitted. Can work go ahead to start resurfacing process (ie moving the bund)? Heads of Terms have been approved but Cllr Small would recommend that CHTC sign a document before any work is started. The conditions show changes to what was agreed with the TFMC. The Containers were only to be used for storage and are now permitted as part of planning permission to include set building. Shrubs in pots were agreed and conditions show a hedge to be planted and who is paying for this? To let work to be done without conditions approved or document signed is a risk to HTC. Rob Cox was not aware of conditions before they were submitted. Late work will cause interruptions during rugby season.

Propose date for Car park works. Cllr Crane said HTC need to wait for conditions to be met before any work is started. **Action:** Cllr Small will draw up a licence.

- Propose consent for Hungerford Rugby Club new porch. HRFC have planning permission but need to obtain permission from HTC. Cllr Whiting proposed consent, seconded by Cllr Crane, all in favour. Cllr Small will get part signed by RFC and will exchange and complete licence.

12. St Saviours - Propose cemetery fee increase. Cllr Crane proposed cemetery fee increase as per R&A recommendation with one amendment to £75 for the second interment, seconded by Cllr Winsor, one objection, rest in favour. A site visit was agreed for 6pm on Wed 16th to look at grave adornments and location of future burials.

13. Any other Reports (3 minutes each) not to include any proposals. None.

Meeting closed at 8.45pm