

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Dennis Benneyworth

Tel: 07890 268631
dbenneyworth@hungerfordnursery.w-berks.sch.uk



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
Hungerford
Berkshire RG17 0JG
Tel: 01488 686195
townclerk@hungerford-tc.gov.uk
www.hungerford.uk.net

Minutes of the **Finance & General Purposes Committee** held on Wednesday 23rd July 2014 at 7.00pm in the Corn Exchange complex, Hungerford

Present: Cllrs Bumbieris, Brookman, Crane and Small (arrived late). Also present Rita Colclough (John O Gaunt School), Penny Locke (John O Gaunt PSA), Neale Marney and Mansil Morgan (Hungerford Defibrillators), Denise Gaines (Youth and Community Centre)

- 1. Elect Deputy – (taken after item 7)** – Cllr Crane proposed Cllr Small as Deputy Chair, seconded by Cllr Bumbieris, all in favour.
- 2. Apologies for absence** – Cllrs Wilson, Benneyworth, Thompson
- 3. Declarations of interest** – none
- 4. Agreement as true record the minutes of F&GP meetings held on 21st May and 27th May, 2014** – Cllr Bumbieris proposed minutes of 21st May, seconded by Cllr Brookman, one abstention, rest in favour. Cllr Bumbieris proposed minutes of 27th May, seconded by Cllr Crane, all in favour.
- 5. Consider additional grant requests – Presentation from Penny Locke (Future First)** – Penny advised Future First supports 500 schools across the country, one example is Theale Green School. Ex-students become role models for pupils, a database is created and a one to one mentoring system is offered along with careers events. The cost is £750 a year for the data base but once created this can be updated by the school at no on-going cost. The cost of a careers event is £400 and is a one off cost as future events can be run by the school. The on-going cost is for the one to one mentoring which is £25 per student. Estimating 8 students using this annually would see a cost of £200 a year. John O Gaunt School has pledged £400. Penny is looking for £950. If HTC supported it GCT would match fund so amount required from HTC is £475. Cllr Crane proposed a grant is made to Future First for £475, seconded by Cllr Brookman, all in favour.
Presentation from Neale Marney (Defibrillators) – Hungerford Defibrillators already has possible sponsors and has been raising money through concerts. They are looking to fund the purchase of 7 boxes to house the defibrillators that they already have. Many surrounding villages have these in boxes in place. They would be mounted on external walls at locations around Hungerford. This enables the emergency services to log the locations and during a 999 call, a code will be given to access the nearest defibrillator box. No training is needed for use. They are vandal proof. A sign would go on the wall also. Neale Marney is donating money for the first box and hopes others will sponsor. The locations where they wish to site the boxes are: JOG School, Royal British Legion, Church St Library, Herongate, Texaco, Police Station, and Kennedy Meadow. The batteries last 3 years and the cost of each box including the electrics (£190) would be £940. Cllr Bumbieris proposed HTC grant Hungerford Defibrillators £940 which when matched by GCT will allow purchase of 2. The first will go on the library wall, seconded by Cllr Brookman, all in favour.
- 6. Presentation from Youth and Community Centre** – Denise Gaines advised not many attended the AGM and no officers were elected. Since S Harries has been elected as treasurer and the new secretary is

C Thorne. The management team obtains funding to run the centre and income is on-going from HTC, T&M and GCT for the next year. The youth club costs around £7k to run. **Action:** Clerk to contact Sue Da Costa regards GCT grant and DG to forward clerk copy of accounts and constitution. The tennis courts have been refurbished costing £12K. Grant money was received from Gerald Ward trust and will also be received from Waitrose. New goals posts will be purchased. **Action:** DG to see if a table tennis table offered by Cllr Small is needed. There is a lack of parking between 6 and 7pm. Zebra crossing markings from the club to the courts have been requested.

7. **Review of Financial Regulations** – Cllr Bumbieris proposed recommendation of the new Draft of Financial Regulations to Full Council for approval, seconded by Cllr Crane, all in favour.

Confidential – PART 2

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

8. **Staff salaries-** Formalise salary pay date – Cllr Bumbieris proposed salaries should be paid by BACS on the 25th of each month or should this fall on a weekend or holiday, on the preceding working day seconded by Cllr Crane, all in favour.
- Ratify outcome of staff meeting and agree spinal pay boundaries for each role – Cllr Bumbieris proposed ratification of the outcome of the staff meeting, seconded by Cllr Crane, all in favour.
9. **Internal inquiry** – Advice to be obtained from WBC and BALC or NALC and publication scheme document to be worked on.