

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Keith Knight
3 Wessex Close
Hungerford
Berkshire
RG17 0NT
Tel: 01488 644671
cllrkknight@gmail.com



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
Hungerford
Berkshire RG17 0JG
Tel: 01488 686195
townclerk@hungerford-tc.gov.uk
www.hungerford-tc.gov.uk

15th November 2017

To: Cllrs D Small, D Benneyworth, C Bumbieris, C Farrell, P Whiting, R Brookman, C Winsler,
H Simpson and K Knight

All other councillors for information and to District Councillors Paul Hewer, James Podger and HAHA

You are summoned to a meeting of the **Recreation, Amenities and War Memorials** Committee to be held on **Tuesday 21st November 2017 at 7.00pm** in the Corn Exchange Complex, Hungerford.

The meeting is open to press and public.

Claire Barnes
Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Agreement of minutes of meeting held on 17th October 2017:**
 - Updated To Do List (circulated)
 - Update on amended TORS
4. **Allotments**
 - Update on completion of new lease for Marsh Lane
 - Update on required work on ash trees at Fairfield Allotments
 - Update on repairs to roof on shed at Fairfield Allotments
5. **Bridge Street War Memorial**– update on formal agreement with T&M regarding maintenance, use and insurance
6. **Playground Equipment** – Consider replacing broken spinner at Bulpit Park
 - Quotation for repair of safety barriers to slide
7. **Croft Field Centre** – Update on planned works and grant application
 - Consider alternative quote for Security and Fire Alarm maintenance

Action update– Office to ask for a written request to be made by the Town Band for the alterations and to show that materials meet current fire regulations.
Action update – Office to arrange for the external lights to be repaired.
Action update – Office to review current gate at the facility and see if a combination lock is in use. Options should be explored to seek best way to secure facility.
Action update– Office to send email to Cllr Whiting to confirm type of fire safety signage required
8. **Dog Fouling signage at Croft Field Activity Centre** – Consider purchase of signage and display
9. **Triangle Field** – Report from TFMC Meeting
 - Consideration of the Rugby Club Committee response to the proposal on Triangle Field
 - Cleaning and H&S issues