

HUNGERFORD TOWN COUNCIL

The Mayor
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Minutes of the meeting of the **Finance & General Purposes Committee** held on Tuesday 12th May 2015 at 7.00pm in the Town Council Office, The Library, Church Street, Hungerford

Present: Cllrs Bumbieris, Wilson, Small

Also: Nigel Pateman (Triangle Field Management Committee, TFMC), Roger Thompson & Eoin Walsh (Youth & Community Centre, Y&C)

1. **Elect Deputy Chair** – Cllr Bumbieris elected Cllr Small, seconded by Cllr Wilson, all in favour.
2. **Apologies for absence** – Cllrs Crane, Benneyworth and Brookman
3. **Declarations of interest** – Cllr Bumbieris – Kennet & Avon Canal trust, Cllr Small – CHAIN, Cllr Wilson – Hungerford & Camburn Educational Foundation
4. **Minutes – Propose minutes of F&GP meeting on 10th March and Extraordinary meeting of 21st April 2015** – Cllr Bumbieris proposed both sets of minutes as accurate, seconded by Cllr Small, all in favour.
5. **Finance**
 - a. **Consider annual grants – (this item was discussed after item 9)** A spreadsheet of applications was circulated and each applicant's details were considered in turn. After discussion Cllr Wilson proposed a total of £10,885 grants is made by HTC, the majority of which will be matched by GCT, seconded by Cllr Small, all in favour.
 - b. **Propose insurance quotation** – After consideration, Cllr Bumbieris proposed HTC switch insurers to Aviva and pay £3598.98 annually on a 3 year LTA, seconded by Cllr Small, all in favour.
 - c. **Consider request from Triangle Field Management committee for £3000** – Nigel Pateman advised the balance shown in the set of accounts provided has been mostly spent. Scofell have provided 5 cuts of the field for free. The cutting and slitting of the grass has now been completed. All rubbish is now in one bin and second bin has been cancelled providing a saving. The electricity and gas bills are cheaper as a different supplier is being used. The water bill is high. **Action:** Clerk to supply Nigel a key to the boiler room. The TFMC rely on the £3k grant from HTC. The Tavern and RBL are not having a team next year. The fireworks event is not going ahead with the company that approached TFMC. Hungerford Juniors will use the pitch this year. N Pateman is now also the treasurer of the RFC. RFC and HTC will be receiving a rates bill. TFMC next meeting will be their AGM. Cllr Bumbieris proposed HTC provide an annual amount of £3k to TFMC for this year, seconded by Cllr Small, all in favour. **Action:** RFO to arrange payment.
 - d. **Propose M Gibbs employed to complete cemetery records** – Cllr Bumbieris proposed M Gibbs be employed to finish the task of updating the old cemetery records. A cap of 100 hours was agreed and this will be taken from the salaries budget, seconded by Cllr Small, all in favour.

6. **Renewal of Community Centre lease – Roger Thompson** – The lease is up for review on July 9th. The 3 year lease includes payment of services charges annually of £8700. Y&C have budgeted for this amount. C Broughton at WBC is speaking to P Setter at JOG regards the renewal offer. **Action:** Clerk to chase. There is currently a 6 month break clause either way. HTC & Y&C would like this increased if possible. Greenham Common Trust, Town & Manor and HTC grants make up the £8700 charges payable. Y&C have their AGM next Tuesday. **Action:** RFO will carry out a 5% sample audit on Y&C accounts. They have £28K income and expenditure. After renewal has been offered discussion is needed on calculation of the charges. Heating is not used, instead electric fires are used which are cheaper. Is isolation of heating not possible?
Action: Cllr Small will change the constitution wording to produce a licence. Cllr Wood is the only Cllr on Y&C so another is needed. Roger Thompson is chair temporarily until another is found. RT advised charges made by the Y&C should be similar to other hall's hiring charges. He will send us a copy of their charges. **Action:** Eoin will sort setting up of booking system in HTC office.
7. **Croft Field - Set up of Management Committee** – Cllr Leach to fix date for meeting to set up a management committee.
8. **Football Club Lease renewal and Town & Manor lease** – The landlords should not unduly prevent renewal and should act with the benefit of the town in mind. **Action:** Circulate the letter received from Lloyd-Evans, copy to the Football Club and put on agenda for next FC meeting. The HFC lease expired in December. Also discuss at R&A.
9. **Review Code of Conduct** – **Action:** Clerk to put together a draft and circulate prior to next Full Council meeting.

Meeting closed 9.10pm

Applicant	Granted	Power
1st Hungerford Guides	£250.00	S19
1st Hungerford Scouts	£500.00	S19
Berkshire Blind Society (Hungerford)	£60.00	S137
CHAIN	£625.00	S137
HADCAF	£1,000.00	S145
Hungerford Bowls Club	£400.00	S19
Hungerford and Camburn Edu	£1,000.00	S137
Hungerford Cricket Club	£500.00	S19
Hungerford Literary Festival	£600.00	S145
Hungerford Rugby Juniors	£500.00	S19
Hungerford Tennis Club	£500.00	S19
Hungerford Town Band	£1,000.00	S145
Kennet Opera	£250.00	S145
Ladybugs Parent & Toddler	£150.00	S19
Living Paintings	£200.00	S145
Morley Lunches	£250.00	S19
Parkinson's UK	£150.00	S137
Playbuddies baby & toddler group	£50.00	S19
Relate Berkshire	£500.00	S137

Shalbourne Recreation Society	£200.00	S19
St Mary's PCC, Chilton Foliat	£200.00	S19
The Community of Hungerford Theatre Co	£900.00	S145
Tuesday Club	£500.00	S137
West Berks Citizens Advice	£200.00	S137
West Berks Foodbank	£200.00	S137
West Berkshire Mencap	£200.00	S137

total £10,885