

HUNGERFORD TOWN COUNCIL

The Mayor
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The Town Clerk
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30th January 2018

To: Cllrs Knight, Crane, Brookman, Benneyworth, Simpson, Hudson, Small, Farrell, Whiting, Winsor, Chicken, Finlay, Downe and Cusack
To District Cllrs James Podger and Paul Hewer, Sergeant Alan Hawkett

You are summoned to a **Meeting of the Full Council** to be held on **Monday 5th February 2018 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.00pm** there will be a **presentation by the Police**

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors **followed by a presentation from Suzanne Taylor (Hungerford Nursery)**

Mrs Claire Barnes, Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting of 8th January 2018 and outcome of actions**
4. **Neighbourhood plan – Cllr Hilary Cole and Gary Lugg (West Berkshire Planning) to speak**
- Any further matters for consideration followed by a vote on how to proceed
5. **Mayor's report**
6. **District Councillor's Reports**
7. **Councillor vacancy – one position remains and can now be filled by co-option**
8. **Committee reports (no more than 3 minutes per report)**
R&A – Cllr Small F&GP – Cllr Benneyworth
E&P – Cllr Farrell H&T – Cllr Rob Brookman
T&E – Cllr Crane
9. **Finance – Cllr Benneyworth**
 - a) **Propose authorisation of cheque run payments (circulated) for last month**
 - b) **Propose Year to date accounts – refer to circulated Income/Expenditure Report**
 - c) **Propose adoption of amendments to Financial Regulations as recommended by F&GP. Consider a further amendment to express the expenditure limit as an equivalent % of the Precept (refer to circulated draft and highlighted amendments)**
 - d) **Propose action with Defibrillator funds (refer to circulated report)**
 - e) **Propose adding Cllr Simpson as a signatory (refer to circulated report)**

- f) Propose Clerk & RF0 have access to the Barclay PLC account for servicing requirements (refer to circulated report)**
- g) Propose delegation of authority for Croft Field electric contract (refer to circulated report)**
- h) Consider expenditure of remain grant budget on local community groups (refer to circulated report)**

- 10. Library – Report from recent meeting with WBC**
- 11. Triangle Field - Any further action required on outstanding hirer fees**
- 12. Action Plan – To be discussed at each committee (see draft circulated)**
- 13. General Data Protection Regulations – Awareness and preparation for, and appointment of a Data Protection Officer (see report circulated)**
- 14. Any other Reports (3 minutes each) not to include any proposals**