

MINUTES of the meeting of the **Hungerford 2036 Project Team** held on Thursday 3rd May 2018 at 7.00pm in the Library, Church St, Hungerford

Present: Cllrs Downe (JD), Knight (KK), Hudson (RH), Clerk, Anthony Drewer Trump (TDT), Geoff Greenland (GG), Chris Scorey (CS)

1. **Note apologies** – Mark Cusack and Anthony Buckwell
2. **Agree last set of minutes of 19th April 2018** – *The Minutes were agreed by all.*
3. **Update on actions from last meeting, not included in the agenda.**

Action: CS has an aerial map (hi res) of Hungerford that he can make available and one of Town & Manor land.

Action: Declarations of Interest – CS will submit a personal declaration and Town & Manor will complete a form separately. TDT will also complete a declaration form.
4. **Report from visit to WBC to view site submissions** –The Clerk, JD and GG received feedback from WBC on the call for sites exercise by WBC - the HELAA (Housing and Economic Land Availability Assessment) which is part of their Plan update process. WBC has advised this info to be shared amongst the H2036 project team solely for the purpose of encouraging others to submit sites if we wish. Full HELAA info will become public in September from WBC after they complete their initial analyses. A discussion took place over possible available land. WBC is currently completing a consultation on the need for Employment land. Within the NP process, the PT will be responsible for funding and carrying out the land assessment of sites to prove sustainability etc. Previously WBC appointed professionals for this process and we can draw on past research available. Is there a WBC approved methodology? Will Hungerford 2036 have different criteria?

Action: Approach large land owners such as Ramsbury Estates to see if they have land for development not submitted to WBC.
5. **Website** - The PT has received a voluntary offer to build a Hungerford 2036 website from Sylvia Downe who created the West Hoathly NP website. PT agreed to proceed with this. The website will provide a timeline and all documents will be uploaded to the site by the Clerk to provide an audit trail.

A separate domain name will be used. It was decided on hungerford2036.info
Hungerford 2036 requires a logo. JD has approached Matt Kenyon who can provide a concept for free and if we wish to proceed, the final production will cost approx. £150/£200.

Action: KK offered to create a logo for free as he has the software.
CS advised the Town Plan logo is available should we wish to use it. It was thought a smaller logo than this would be required.
6. **Launch announcement** –

Action: The launch announcement will be put in CHAIN. The date for this has been extended to 10th May so the document can be approved at Full Council first. It will also go in the next Hungerford Matters and in the Penny Post newsletter.
PT wishes for the public to be able to register their interest in Hungerford 2036 on the website.
7. **Student/undergraduate placements** – A student could be invited to help with analysis work late July/Aug, or it might be more useful if they were appointed for the second year of the project.

8. **Setting of date for workshop in Corn Exchange** – The hall is booked for 19th Sept.

Action: Write to contacts with launch document.

Some discussion took place over who to invite to the event on 19th Sept. It was thought smaller workshops should take place first inviting specific groups and the event on 19th Sept should be open to all these groups and the public. By the 19th Sept we should have feedback from our first survey so will be able to present this.

9. **Project Timetable and Budget** –

Action: JD to amend the dates to the timetable as agreed.

Action: JD to include cost for the final hardcopy of Hungerford 2036 in the budget along with the cost of the landscape and traffic assessments.

Action: Ask Laila for a brief on transport

10. **Initial survey** – The draft was discussed. The aim is for the survey to run from June for 6 weeks. Responses are best received on line to reduce the amount of processing required. Awareness will be created online and on social media, directly with school and employers and by delivery to households. For the purpose of this survey the views of non-residents would be useful.

It was noted the referendum is a personal vote and not by household. If this is available on line how would we avoid duplication of vote?

Action: Any comments on the survey to be submitted to JD

Action: Clerk to book GG and TDT on the event of 24th May.

It was asked which town to use as a comparison with Hungerford? Pangbourne and Theale were suggested. Marlborough TC is carrying out a NP and they are also in the AONB. KK suggested visiting the Mayor at Marlborough.

Meeting closed 9.10pm

DONM Thursday 17th May 7pm Library