

Minutes of the meeting of Hungerford 2036 project team held on Wednesday 20th November 2019
at 8.00pm in RBFRS Community Room, Church Street, Hungerford

No Apologies. Present – Chris Scorey, Denise Gaines, Tony Drewer-Trump, John Downe

1. **The minutes** from 1st October to be deferred until the next meeting.

Actions from previous meetings

Action: Redaction of survey comments – **TDT and JD brought forward**

Action: Digital map imagery needs to be pieced together **DG brought forward**

Action: DG to speak to Mrs B about attending Town Council meeting on recycling - **removed**

Action: Revisit theme 8 after other themes have been considered – **B/Forward**

Action DG to check on other Neighbourhood plans to check on allotment considerations – **B/Forward**

All actions that have completed will be removed from further minutes

Note Action It was noted by CS that the Website is very professional and looks good. However could the membership of the committee be update to reflect recent changes. **JD** will follow up with developer

2. **Consider any feedback** or correspondence from: Members of the public re Site criteria.

There have several comments from the public regarding the criteria. These are on a google sheet. JD to give access to rest of project team.

Action JD to send the Access to Google sheet regarding criteria feedback – **Done**

3. **Feedback from other Meetings** West Berkshire Climate Conference NWD AONB Annual Forum.

The climate change forum was interesting but there was almost no input from WBC on their plans. There was a panel of experts who could be questioned which WBC CEO facilitated.

The AONB annual forum discussed the possible changes of status to National Landscapes – a consultation currently been carried out.

4. **WBC Updates** HELAA etc timetable

The HELAA has been delayed until the New Year. JD to speak to Laila Bassett for confirmation. It was agreed to email James Cole, and other District Councillor to get a statement as to the delay for the website. (Update – statement confirming delay received)

There were originally planned workshops for Neighbourhood plan groups organised by WBC nothing further has been published.

Action JD to email James Cole for a statement on the HELAA delay – **overtaken by events**

Action once the HELAA has been published we will make formal contact with the original list of landowners and developers, contacted, who have not submitted sites for consideration. If any are received, they will be subjected to the same two tier (WBC) and Hungerford 2036 criteria as the sites submitted to the HELAA.

5. **Transport Modelling-** Any update from WBC? Nothing further yet received.

6. HELAA / Site Assessment methodology to be used.

JD made Contact with Chris Bowden (Plan-Et) concerning the sequencing of events once the HELAA has been released. Discussions on the most realistic actions took place and attached, as an addendum, are the agree steps being taken forward.

7. Project Team recruitment

It was decided to defer this item until the New Year when the HELAA has been released and there will be actions for the committee membership to take. At the current time we are in a wait and see situation.

Meeting closed a 9.15. Date of Next meeting TBC

ADDENDUM

Hungerford 2036 Project Team – Planned Process for Housing Site Assessments

1. Take the viable (ie those not ruled out on fundamental issues) HELAA sites and ask the relevant site promoters to explain how they would deliver against the NP's objectives. Write to them immediately on publication of the HELAA and invite their response by a set date (dependent on HELAA publication date.)
2. Following the feedback from the site promoters, assess the sites against the agreed Hungerford2036 objectives and criteria.
3. Seek public comments on any special considerations of the sites which have come through the HELAA process.
4. Then send the respective site assessment to its promoter and ask for any factual responses.
5. At that point present the sites to the community in a public event. This should have sieved down the long list to a shorter list, probably of the most sustainable sites and then a list of other sites which maybe are sustainable in simple terms but do not deliver well against the NP's objectives.
6. Encourage and collect public consultation input on the sites at the public event and as a follow-up to it.