

# HUNGERFORD TOWN COUNCIL

The Mayor  
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The Town Clerk  
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**MINUTES** of the **Environment and Planning Committee** meeting held on Monday 9<sup>th</sup> November 2020 at 7.00pm by remote access.

**Present:** Cllrs Fyfe, Simpson, Crane (left meeting at 7.22pm), Winser, Chicken, Lewis and Yakar-Wells.  
Cllr Hudson joined at 7.04pm, Cllr Knight joined at 7.06pm.  
Also: Sarah Hennessey (Deputy Clerk) and representative from Newbury Weekly News.

The meeting was being recorded.

1. **Apologies for absence** – None.
2. **Co-option of Councillors to the committee** – None.
3. **Declarations of interest** – None.
4. **Approval of Minutes of the meeting held on 12<sup>th</sup> October 2020 and update on actions** – *Cllr Winser proposed acceptance of the minutes as a true record, seconded by Cllr Simpson, two abstentions (Cllrs Lewis and Chicken), rest in favour.*
5. **Planning Applications** -
  - a) **20/02401/LBC2**  
13 Bridge Street, Hungerford – Ms Julie Lloyd  
Replacement windows.  
*Cllr Chicken proposed No Objection, seconded by Cllr Simpson, all in favour.*
  - b) **20/02369/HOUSE**  
147 Priory Road, Hungerford – Dr and Mrs Robin Dunn  
Demolish conservatory, new orangery and porch, new windows and internal alterations.  
*Cllr Hudson proposed No Objection, seconded by Cllr Winser, all in favour.*
6. **Case Officers Reports** – These were read out and noted.
7. **Review of committee Action & Strategy Plan and budget setting for financial year 2021-22.**

Budget setting: It was noted there is no budget line for this committee as the only item that was previously included was an amount for legal fees and this is now held within the F&GP committee budget.

Action Plan: The committee queried whether the completion target date for the Neighbourhood Plan referendum and completion of the project should be extended from Spring 2021 to Spring 2022. This was to take into account any delays due to the coronavirus pandemic. **ACTION:** Town Clerk to liaise with the H2036 project team and dates to be amended if considered appropriate.

Empty premises in the town – the committee agreed it would be useful to start working on this and to look at both commercial and private premises and whether the premises are currently empty or under-utilised. Cllr Yakar-Wells volunteered to start gathering information and will report back to a future meeting.

**Meeting closed at 7.34 pm.**