

# HUNGERFORD TOWN COUNCIL

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**MINUTES** of the **Recreation, Amenities and War Memorials Committee** held on Tuesday 19 November at 7.00 pm in The Library, Hungerford

**Present:** Cllrs Simpson, Knight, Winsler, Alford, Hawkins, Lewis, Gaines

1. **Apologies for absence – there were none.**
2. **Declarations of Interest - Cllr Knight declared an interest on agenda item 7.**
3. **Agreement of minutes of previous meeting. The minutes were signed as a true record. Proposed Cllr Lewis seconded Cllr Winsler.**
4. **Report on actions from previous meetings.**
  - a. **Fencing at Swimming Pool House – work due to start.**
  - b. **Ash Tree at St Saviours – nothing to report, still WIP.**
  - c. **Cllr Knight reported on heating for the changing rooms at Triangle Field.**
5. **R & A Annual budget setting for 2020/21 – The committee agreed the draft budget to submit to December Full Council meeting. Proposed Cllr Simpson. Seconded Cllr Winsler. All agreed. Cllr Simpson thanked Cllr Hawkins for her help.**
6. **CCTV Croft Field - Cllr Lewis reported on CCTV Croft Field. He has looked at range of CCTV systems and will submit a proposal to a future meeting, with a choice of three options.**
7. **TFMC, Health & Safety - Cllr Knight reported on Triangle Field Management Committee, Health & Safety. Cllr Knight will forward the TFMC minutes to the Council.**
8. **Deposit from casual hirers of Croft Field Activity Centre – The council discussed a proposal for a key deposit for casual hirers or for a code system and it was agreed to research the latter.**
9. **Councillor Lewis reported on the tap at Hungerford Football Club. He will put together a report with the costs and arrange for a site visit with the maintenance man.**
10. **Fencing at Fairfield – Quotes to come to committee for agreement at the next meeting.**

- 11. Amendment of cemetery regulations. The council discussed a proposed update to the cemetery regulations and agreed to add the following under Section 3 of the regulation: *Any interments in a reserved plot at St Saviour's Cemetery will only be permitted on production of written evidence of a reservation to the Clerk.* Proposed Cllr Simpson  
Seconded Cllr Alford**
- 12. Santa's Grotto – It was agreed the Council will support the TFMC's Santa's Grotto.**
- 13. Play park surface cleaning – ROSPA report highlighted slippery surface under one item of equipment. The surface has since been cleaned. Following cleaning a working party's site visit noted further maintenance is required. The office will seek advice from the play surface suppliers as to how best to clean the surface and whether algae spraying is suitable. The office will ring ROSPA and request a new report.**