

30th April 2018

To: All 'Project Team' volunteers (Geoff Greenland, Anthony Drewer-Trump, Chris Scorey, Cllrs Knight, Hudson, Downe and Cusack), and others that have expressed an interest

You are invited to a meeting of the

Hungerford 2036 Project Team

to be held on

Thursday 3rd May 2018,

at **7.00 pm** in the Library, Church St, Hungerford

AGENDA

1. Note apologies
2. Agree last set of minutes of 19th April 2018
3. Update on actions from last meeting, not included in the agenda
4. Report from visit to WBC to view site submissions
5. Website
 - Voluntary offer to build website
 - Provision of content by PT
 - Management of document folder by Clerk
 - Consider domain name
6. Launch announcement -
 - Consider costs to put launch announcement in Adviser & CHAIN
 - Consider costs to put an insert into Adviser at a later date
 - Or possibility of placing insert into CHAIN (FOC but team of 8 volunteers needed)
7. Student/undergraduate placements – Define project role
8. Setting of date for workshop in Corn Exchange
9. Project Timetable and Budget – Any additions
10. Initial survey – draft ideas