

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
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The Town Clerk
Mrs Claire Barnes
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3rd February 2026

To: Cllrs Fyfe, Hudson, Simpson, Winsor, Carlson, Cole, Armstrong, Brunning, Mulholland & Hall.

Also, to all other Councillors for information including District Councillors and press.

You are summoned to a meeting of the **Environment and Planning Committee** to be held on **Monday 9th February 2026** commencing at 7.00 pm in the Library building, Hungerford.

All planning documents relating to items 20 and 21 are available on the West Berkshire Council planning portal:

[West Berkshire Council Planning and Business Control Services](#) and [West Berkshire Council Appeals](#)

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes
Town Clerk

AGENDA

- EP2026013** Apologies for absence
- EP2026014** Declarations of interest
- EP2026015** Approval of Minutes of the Meeting held on Monday 12th January 2026 and update on actions
- EP2026016** Cllrs to agree co-option of Cllr Terry to E&P Committee
- EP2026017** Any Health & Safety issues of concerns

EP2026018 Blue Plaque Process – Views from Cllrs on updated forms

EP2026019 Enforcement Enquiries

A) ENQUIRY NUMBER:26/00022/16OTHR SITE: 6 Priory Avenue, Hungerford, RG17 0BQ

B) ENQUIRY NUMBER:25/00504/05NOAC - SITE: Station Yard, Station Road, Hungerford

EP2026020 **Planning applications:**

a) **Ref:** 25/02951/LBC

Address: First and Second Floor, 25 High Street, Hungerford, RG17 0NF

Proposal: Alterations to existing offices to sub-divide ground, first and second floor offices into 2 separate tenancies.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

b) **Ref:** 26/00071/HOUSE

Address: 2 Old Cold Harbour Cottages, Cold Harbour, Hungerford, RG17 0RT

Proposal: Proposed single storey rear extension and internal alterations

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

c) **Ref:** 25/02970/LBC

Address: 39 Charnham Street, Hungerford, RG17 0EJ

Proposal: Change of Material on a Listed Building. Replacing the lead on the front facade with Uginox Patina to prevent repetitive thefts.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

EP2026021 **Case Officers Reports**

a) **Ref:** 25/02676/HOUSE

Address: Hornhill, Sanham Green, Hungerford, RG17 0RR

Proposal: Installation of 4 no. rooflights to existing house.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

HTC: No objection subject to Velux blinds to block out light

WBC: Approved

b) **Ref:** 25/02621/CERTE

Address: Unit H Mezzanine Floor Cider Barn D-H Hungerford Park Hungerford

Proposal: Use of Mezzanine floor within 'BarnB' as personal storage by the applicant and his family

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved as Lawful

HTC: Hungerford Town Council has no objection but HTC has comments and observations to this planning application:

c) **Ref:** 25/02458/FUL

Address: Little Hidden Farm, Wantage Road, Newtown, Hungerford RG17 0PN

Proposal: Structural repairs including partial rebuilding of external walls with new foundations, replacement of existing monopitch roof with new pitched roof, insertion of new window and new internal doorway, and replacement doors and windows.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: Supported Planning Application