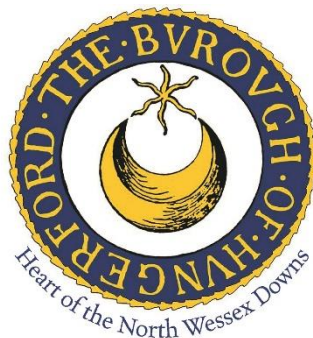


HUNGERFORD TOWN COUNCIL

The Mayor
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The Town Clerk
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1st October 2024

To: Cllrs Simpson, Knight, Hudson, Winsor, Alford, Fyfe, Keates, Carlson, Armstrong, Cole, Coulthurst, Reeves and Montgomery
To District Cllrs, Police and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 7th October 2024 at 7 pm** in the **Library, Hungerford**

The meeting is open to press and public.

At **7.00pm** a report will be received from the **Police**. At **7.05 pm** there will be a **public forum** to allow questions from the electors, followed by the below **presentations**:

- **Mayor to present the Margaret Wilson trophy to the winner of the most eco-friendly garden in the Hungerford in Bloom competition**
- **Introduction from the new Headteacher of Hungerford Primary School**
- **Representative of the Croft Hall about the refurbishment project**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs Claire Barnes, Town Clerk

AGENDA

- | | |
|--------------------|--|
| FC202400159 | Note apologies for absence. |
| FC202400160 | Declarations of interest. |
| FC202400161 | Approval of Minutes of the Full Council meeting of 2nd September 2024, and outcome of actions. |
| FC202400162 | Receive Mayor's Report. Refer to circulated report. |
| FC202400163 | Receive District Councillor's Reports. |

- FC202400164** **Health & Safety** – Receive any complaints or concerns.
- FC202400165** **Propose authorisation of payment run** (circulated along with copies of invoices) for September.
- FC202400166** **Propose accounts to date** – Refer to circulated Income/Expenditure Report.
- FC202400167** **Ratify acceptance of Financial Regulations as recommended by F&GP. Refer to draft**
- FC202400168** **Consider response to Hungerford’s Shed proposal.** subject to:
- **obtaining any necessary permissions** (change of use/ planning/ building control, licence to use from HTC and WBC),
 - **meeting required standards** (insurance, safeguarding, health and safety),
 - **limiting impact on existing hirers** (restrictions on hours, security requirements and upkeep/maintenance of building.
 - **all costs to be covered by user** (building alterations/additions/on-going maintenance, utility bills and cleaning). **Refer to information received.**
- FC202400169** **Consider response to WBC Waste Consultation.** To take part, please complete the online survey www.westberks.gov.uk/draft-waste-management-strategy by midnight on 6 November. There is a drop-in session in the library where your questions can be answered on Wed 9th October 9.30am to 12pm.
- FC202400170** **Conservation area – Update from Cllr Cole**
- FC202400171** **Receive update on consideration of additional flower tubs in high street – Cllr Keates**
- FC202400172** **Remembrance Day Parade – Volunteers for marshalls are needed for 10th November.**
- FC202400173** **Consider request to support UN Disabled day on 3rd December 2024 – Cllr Coulthurst**
- FC202400174** **Receive any reports** (no more than 3 minutes per report and not to include any proposals).

PART 2 Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- FC202400175** **Receive report from Hungerford Neighbourhood Plan Project Team and propose acceptance of the Draft Neighbourhood Plan and new consultancy rates ready for Regulation 16 submission – Cllr Hudson**
- FC202400176** **Appoint an additional bank signatory.**