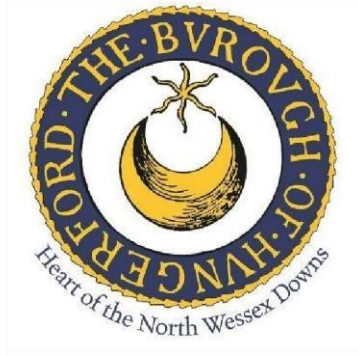


HUNGERFORD TOWN COUNCIL

Cllr Simpson
Cllr Helen Simpson
57 Fairview Road
Hungerford
Berkshire
RG17 0BP
Tel: 07920 110380
Cllr.helen.simpson@hungerford-tc.gov.uk



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
Hungerford
Berkshire RG17 0JG
Tel: 01488 686195
townclerk@hungerford-tc.gov.uk
www.hungerford-tc.gov.uk

MINUTES of the **Annual Full Council Meeting** held on Tuesday 7th May 2024 at 7.00pm in the Library, Hungerford.

Present: Cllrs Simpson, Fyfe, Alford, Keates, Armstrong, Cole, Knight, Coulthurst, Carlson Winsler, Cusack Reeves and Montgomery.

Also present: Representatives from Penny Post and Newbury News and several members of public. District Cllr Denise Gaines (DG) from West Berks Council (WBC).

In attendance: Town Clerk, (TC)

Police Report: A report is awaited and will be circulated on receipt. (**now attached**). The Mayor added that a public crime meeting took place recently with Laura Farris MP. Points raised included the lack of bobbies on the beat, the need for a locally based team in Hungerford and the Police being under resourced. **A follow up meeting is awaited.**

Presentation: The Mayor presented 12-year-old Millie Blackwell with a Mayor's coin and certificate in recognition of her outstanding community work. Millie completed a litter pick every day during April, before or after school, raising a huge sum of £2,095 for Great Ormond Street Hospital, having been inspired by the care given by them to a family friend. She has also raised money by baking cakes, and by cutting her hair for the Little Princess Trust. Millie collected £161 for a brain tumour charity.

FC20240076 **Propose election of the following positions and receive signed declarations of office forms:** Mayor, Deputy Mayor, Chair and Deputy Chair of Finance & General Purposes.

Proposed: Cllr Winsler

Seconded: Cllr Armstrong

Resolution: Election of Cllr Simpson as Mayor

Proposed: Cllr Winsler

Seconded: Cllr Coulthurst

Resolution: Election of Cllr Cole as Deputy Mayor

Proposed: Cllr Armstrong

Seconded: Cllr Keates

Resolution: Election of Cllr Winsler as Chair of F&GP

Proposed: Cllr Winsler

Seconded: Cllr Knight

Resolution: Election of Cllr Carlson as Deputy Chair of F&GP

FC20240077 **Note apologies for absence.** Cllrs Hudson and Schlanker
Apologies from, District Cllrs Dennis Benneyworth (DB) and Tony Vickers (TV)

FC20240078 **Declarations of interest and signing of any dispensations.** Members are reminded to notify the office of any change to disclosable interests or a new interest within 28 days of becoming aware of it. Each member should ensure they have signed a dispensation in respect of Council tax discussions. **No declarations of interest were made.** The Clerk collected signed dispensations from new councillors in respect of Council Tax discussions.

FC20240079 **Approval of Minutes of the meeting of the Full Council of 2nd April 2024, and outcome of actions.**

Proposed: Cllr Simpson

Seconded: Cllr Keates

Resolution: Minutes of 2nd April 2024 were agreed as a true record. Two abstentions.

Outcome of actions:

DG advised that the first grass cut of 5 scheduled for the year by WBC is due to take place soon subject to the weather. Cllr Reeves is chasing the cutting of any missed areas.

Cllr Simpson announced she had received an email from Nick Dale (WBC) confirming improvements to the parking layby near the Burrough Arms will be carried out in June. Thanks were expressed to Nick Dale.

Cllr Winsor has met with Moonraker about providing the sound for Hungerford's Got Talent. A quote is awaited. A large response was received from the Primary School to the poster competition and a presentation of prizes took place to the six selected winners at the school on Friday. An application form will go on the website, press releases have been issued and Cllr Cusack is obtaining sponsorship. Cllr Keates will be MC on the night.

Cllr Keates announced tickets for the DDay dance will go on sale on 15th May. 170 tickets will be available on line and can also be purchased from Cathy at Crown needlework for no booking fee. Several flypasts have been arranged for the DDay weekend including Spitfires, and a Tiger moth on the Saturday and a Lancaster bomber on the Sunday. Thanks were expressed to Cllr Keates for his work organising the event.

DG advised WBC need to know of anyone who has had their property flooded so they can help. Some people are reluctant to report it as they are concerned it could affect their insurance.

Cllr Fyfe confirmed the situation with maintenance of the Station Road Car park is ongoing and is part of the Town Strategy steering group action.

DG advised the Bewley issue will be going through enforcement however the Local Plan is taking priority. The Mayor will speak with Bewley concerning their query about bad press.

Improvements to the skate park are underway. The perimeter has been cleared ready for the new fencing, grass mats have been laid and rubber matting is being installed today to the slopes.

A photo shoot is scheduled for tomorrow to officially open the new Changing Places facility. Other actions are complete.

FC20240080 **Receive Mayor's Report - See attached report.**

FC20240081 **Receive District Councillor's Reports** – DG confirmed the Local Plan examination starts tomorrow and could go on for several weeks. The Inspector will decide if it is sound and fit for purpose. WBC has issued a magazine which came out today.

The process of issuing Neighbourhood letters to notify of planning applications in the area has resumed. A £700k grant has been allocated for Housing Support for those in crisis and needs to be spent in the next 5 months. It can cover basic needs such as food and fuel etc. Details are online.

ACTION: DG will check if there are leaflets available for those that can not access the internet.

It was noted the Footway along Church Way has been resurfaced.

The installation of York Stone to replace the cracked and missing paving in the high Street is due to be carried out on 30th May.

ACTION: Councillors will be around on 30th May to check the work and note any slabs missed.

ACTION: Clerk will chase up the request for installation of bollards to protect the newly laid stone.

FC20240082 Health & Safety – Any complaints or concerns. Cllr Armstrong advised Xmas Lights have been left in place by the building near the Burrough.

ACTION: Clerk to request Maintenance man removes them.

FC20240083 Receive any reports (no more than 3 minutes per report). See attached F&GP reports.

FC20240084 Propose authorisation of payment run (circulated along with copies of invoices) for April and approve the use of BACS and Direct Debits for payments.

Proposed: Cllr Winser

Seconded: Cllr Carlson

Resolution: Authorisation of payment run of £33,366.36 for April

Proposed: Cllr Winser

Seconded: Cllr Knight

Resolution: Approve the use of BACS and Direct Debits for payments.

FC20240085 Propose 2023-24 year-end budget/accounts – Refer to circulated Income/Expenditure Report and agree year end transfers.

Proposed: Cllr Winser

Seconded: Cllr Alford

Resolution: Agree year end budget/accounts for 2023-24.

Proposed: Cllr Winser

Seconded: Cllr Simpson

Resolution: Agree year to date accounts with a positive variance of £196,528 (Precept not budgeted for until next month)

Proposed: Cllr Winser

Seconded: Cllr Knight

Resolution: Agree year end transfers as detailed.

FC20240086 Christmas 2024 – Consider quotations for supply of Christmas trees from preferred suppliers. Note tender invites for the installation contract will go out in the summer.

Proposed: Cllr Armstrong

Seconded: Cllr Cusack

Resolution: Agree quotations totalling £7583.85 plus vat for supply of Christmas trees from Jadecliff and Elveden. **Refer to attached report for full details.**

FC20240087 Review of Standing Orders - To review and adopt the council's standing orders.

Proposed: Cllr Simpson

Seconded: Cllr Cusack

Resolution: Agree Standing Orders with no changes. **Refer to website for policy**

FC20240088 Review of Financial Regulations - To review and adopt the council's financial regulations.

ACTION: It was agreed to defer this to F&GP committee as new model regulations have been received this morning from NALC.

- FC20240089 Annual Internal Audit report** – Confirm acceptance of the report and agree IAC Audit and Consultancy Ltd will continue as internal auditors for the Town Council for another year. Note the dates for the period of the exercise of public rights are 10th June 2024 to 19th July 2024 and the publication date on town council website will be 7th June 2024
Proposed: Cllr Winser
Seconded: Cllr Cole
Resolution: Agree acceptance of the annual internal audit report. **Refer to website for report.**
It was noted only one point had been raised by the auditor which is to review our Treasury and Investments Policy.
ACTION: Add review of the above policy to the next F&GP agenda.
- Proposed:** Cllr Winser
Seconded: Cllr Carlson
Resolution: Agree IAC Audit & Consultancy continue as our internal auditors this year.
- FC20240090 Annual Governance and Accountability Return.** Propose acceptance of Section 1 of Annual Governance Statement 2023-24 and acceptance of Section 2 Accounting statements 2023-24.
Proposed: Cllr Simpson
Seconded: Cllr Cole
Resolution: Accept Section 1 of the Annual Governance Statement
Proposed: Cllr Keates
Seconded: Cllr Alford
Resolution: Accept Section 2 of the Annual Governance Statement
The documents were signed at the meeting. **Refer to website to view the return.**
- FC20240091 Bank Mandate** – To confirm the current bank signing arrangements.
Proposed: Cllr Simpson
Seconded: Cllr Carlson
Resolution: Agree the bank mandates as detailed.
- FC20240092 Asset Register** – Approve the register of assets and note the total year-end figure.
Proposed: Cllr Winser
Seconded: Cllr Simpson
Resolution: Agree the total end figure of £898,443.11
It was noted the assets aren't depreciated in price and differ to the insurance values. Christmas lights are written off after 5 years.
- FC20240093 Insurance Renewal** – To note our existing policy is currently under a 3-year long term agreement with Aviva Insurance. This is not due to expire until June 2025. Note that the fidelity guarantee sum has been reviewed and amended to £500k.
The above was noted. It was confirmed that the insurance includes Directors and Officers Insurance. *(the sums insured for D&O have since been checked and stand at £250k)*
- FC20240094 Calendar of Meetings** – To agree Full Council and Committee meetings will continue to be held in the Library building for the forthcoming year. **Dates of the meetings can be found on our website.**
Proposed: Cllr Simpson
Seconded: Cllr Reeves
Resolution: Agree the calendar and location of meetings as detailed.
- FC20240095 Appointment of members to existing committees and external bodies** - Confirm appointment as set out in the **schedule attached**. Any alterations to be noted.
Proposed: Cllr Simpson
Seconded: Cllr Knight
Resolution: Agree the appointment of members as listed with the following amendments:

Cllr Knight is a member of CHAIN. Cllr Knight, Coulthurst and Cole to be added as members of the Camburn Trust.

FC20240096 Appointment of HTC or staff subscriptions to other bodies - Confirm appointment as set out in the **schedule attached**. Any alterations to be noted.

Proposed: Cllr Knight

Seconded: Cllr Coulthurst

Resolution: Agree appointments as detailed.

FC20240097 Review of other Council Policies - Delegate the review of policies to Finance & General Purposes committee, to be brought back to a future Full Council meeting for ratification.

Proposed: Cllr Simpson

Seconded: Cllr Alford

Resolution: Agree to delegate review of other policies to F&GP committee to be brought back for ratification at Full Council.

FC20240098 Receive report from Neighbourhood Plan Project Team – Please see attached report

Meeting closed 8.15pm

HTC UPDATE May & June 2024

Laura Farris MP hosted a local Crime meeting at Herongate at the end of April which was attended by Sgt Lond and members of the team.

The team recently joined colleagues from Wiltshire Police for a late night rural operation to deter and detect those committing rural crime.

We have also been raising awareness and supporting the national campaign Operation Sceptre focusing on engagement and prevention of serious violence and knife crime. We took our mobile knife arch to Hungerford Railway Station and spoke with commuters.

Jo and Lee have held HYS events at Lancaster Park and in our surrounding rural hard to reach areas. All of which have seen a good attendance. We are now counting down to the D-Day events as well as the Young Farmers event at Newbury Showground where we will have a stand.

We said goodbye to PCSO Sarah PRESTON, who covered the Downlands side of the area. She has left Thames Valley Police onto a new challenge in a safeguarding role at a school.

4 reports of Anti-social behaviour

4 Criminal damage

1 Shoplifting

3 Theft

3 Burglary all of which have been businesses.

43240195789 relates to an attempt break in at Hungerford Jewellers in the early hours of the 29th April. Damage was caused to the store front but no entry was gained. If you have any information that might help the investigation please contact us quoting the above crime number.

The Team

The current set up of the Hungerford and Downlands Neighbourhood Police Team is 1 x Inspector, 1 x Sergeant, 3 x Police Constables and 4 x Police Community Support Officers.

The team are contactable by email but this should not be used in an emergency or for reporting crime as it is not monitored 24/7. The email address is below –

HungerfordandDownlandsNHPT@thamesvalley.pnn.police.uk

And finally please keep reporting incidents to us via 101, the TVP website (www.thamesvalley.police.uk) or 999, in an emergency.

Mayors report May 2024

Hocktide Celebrations

Thank you to the Town & Manor for their kind invitation to the Hocktide celebrations. It is always a special town event.

Thank you to Sharon for laminating all the tree decorations for HTC's tree, and to Jerry and Stella for attaching them at height.

D Day Event

Plans are progressing well. Special thanks to Jerry for the huge amount of work he's put in. Also, to Claire B for all the administration. I am really looking forward to a weekend of activities. This will be a very special event for the town. Look out for posters and social media news and please start planning your 1940's themed clothing.

Bowls

I was delighted to be asked to open the bowls season again this year. Also to bowl the first bowl on the green. It was a lovely warm afternoon and I enjoyed being at the club again. The club are looking for new members, please pop along to their open day on May 25th from 12pm and have a go... It's great fun and the team are really welcoming.

Redwood House Tea Party

I was invited to attend afternoon tea at Redwood house with residents. We all had a lovely afternoon chatting and enjoying the delicious cakes. I noticed while there, that the pigeons are creating quite a mess across the site. There are quite a lot of ledges and balcony's, the pigeons have made themselves at home. Sadly, some residents are now unable to use their balcony's due to the build-up of guano making the surface slippery. I am hoping Sovereign Housing may be able to help. I believe pigeon proofing with spikes and netting could really help the residents.

Mayors Reception

Thank you to all those who joined HTC for the Mayors reception. It was nice to celebrate another busy year with you all.

Crime meeting with the Neighbourhood team and MP Laura Farris

I was really pleased to see a good turnout for the meeting. I think the general message from residents is: - More police presence in Hungerford was needed, the current area was too large to be effective. Secondly, it was felt anti-social behaviour, theft and criminal damage was happening with little consequence to the perpetrators. Members of

the public are tempted to take matters into their own hands as they feel unprotected. Laura will feed back public concern and campaign for the team to be based in Hungerford.

School Assembly

I attended a recent primary school assembly alongside Claire W and Helen A, to present 6 children who drew a poster for the 'Hungerford's got talent' competition. All the entries were brilliant, and it was hard to choose just 3. It was decided that we would choose 6 posters and the winners were presented with their poster framed and a book token. The entries will now advertise the competition.

Year end

I would like to thank all councillors and staff for their support throughout the year. It has certainly been another busy one for HTC.

I have attended over 170 meetings/appointments/events over the last civic year. It has been a pleasure to represent the town.

HTC is a brilliant team and I'm pleased we have a complete team going into another term.

Helen Simpson
Mayor

FINANCE & GENERAL PURPOSES REPORT FOR FULL COUNCIL MEETING ON 7TH MAY 2024 2023-2024 ANNUAL INCOME & EXPENDITURE REPORT

101 FINANCE:

100% of the Precept has now been received.

Bank Interest received has increased by £13,716 due to Interest Rate increases by Newbury Building Society and Nationwide.

102 ADMINISTRATION:

Net Income over Expenditure is a £16,743 positive variance. The £2,304 income was the SID donation received.

103 GRANTS & DONATIONS:

Net Expenditure was a £122 positive variance.

The Swimming Pool Contribution was £2,678 more than expected which was countered by the £2,800 underspend on Council Grants.

104 POOL HOUSE:

Net Income over Expenditure is a £405 positive variance.

105 CONTINGENCY:

No Expenditure was made this year.

106 TOURISM SUPPORT BUDGET:

Net Income over Expenditure was a £5,190 positive variance.

109 HUNGERFORD 2036 PROJECT:

Net Income over Expenditure was a £12,532 positive variance. £10,000 was received via the Good Exchange.

201 RECREATION & AMENITIES:

Net Income over Expenditure is a £117,963 positive variance. We received £113,184 in Good Exchange Grants and donations and underspent £4,780 on expenditure.

202 WAR MEMORIAL GROUND:

Net Expenditure was a £517 positive variance this year.

203 ST SAVIOURS:

Net Income over Expenditure is a £7,814 positive variance. An increase of £4,378 in Burial fees this year.

204 CROFT FIELD:

Net Income over Expenditure is a £11,431 positive variance. Income received increased by £6,295 as a low budget was initially set due to planned building works.

205 LIBRARY MAINTENANCE COSTS:

Net Expenditure is a £190 positive variance this year.

206 TRIANGLE FIELD:

Net Income over Expenditure is a £26 negative variance.

301 CHRISTMAS LIGHTS:

Net Income over Expenditure is a £3,893 positive variance this year.

302 HIGHWAYS:

Net Income over Expenditure is a £833 negative variance this year.

303 CCTV:

Net Income over Expenditure is a £98 positive variance.

April 2023 to March 2024, Net Income over Expenditure is a £196,445 positive variance due to Skate Park and other Grants/donations, CIL monies received and general good budgeting.

Claire Winser
Chair of F&GP
5 May 2024

**FINANCE & GENERAL PURPOSES REPORT FOR FULL COUNCIL MEETING ON 7TH MAY 2024
MONTH 1 INCOME & EXPENDITURE REPORT FOR APRIL 2024**

101 FINANCE:

The first Precept instalment of £183,515 has been received.

102 ADMINISTRATION:

Net Income over Expenditure is a £2,576 positive variance. £938 has been received for the D. Day budget.

103 GRANTS & DONATIONS:

No Expenditure this month.

104 POOL HOUSE:

On budget.

105 CONTINGENCY:

No Expenditure this month.

106 TOURISM SUPPORT BUDGET:

No Expenditure this month.

109 HUNGERFORD 2036 PROJECT:

Net Expenditure is a £435 positive variance.

201 RECREATION & AMENITIES:

Net Income over Expenditure is a £1,424 positive variance.

202 WAR MEMORIAL GROUND:

Net Income over Expenditure is a £233 positive variance this month.

203 ST SAVIOURS:

Net Income over Expenditure is a £860 positive variance.

204 CROFT FIELD:

Net Income over Expenditure is a £24 positive variance. Croft Field income increased by £388.

205 LIBRARY MAINTENANCE COSTS:

Net Expenditure was a £15 negative variance this month.

206 TRIANGLE FIELD:

Net Income over Expenditure is a £378 negative variance, the HRFC Rent was not received this month.

301 CHRISTMAS LIGHTS:

A credit of £500 has been applied to Christmas Lights Energy costs.

302 HIGHWAYS:

Net Income over Expenditure is a £6,484 positive variance. We received a £2,000 credit on the Bus Rout Subsidy and £44 on the Church Street Toilets.

303 CCTV:

Net Income over Expenditure is a £96 positive variance.

April's Net Income over Expenditure is a £196,528 positive variance as the £183,515 Precept was not budgeted this month.

Claire Winser
Chair of F&GP
5th May 2024

FC20240086 Christmas trees

Hungerford Town Council

Public Report

Report to: Annual Town meeting 7th May 2024

Agenda Item No: FC20240086 Christmas 2024 **Background**

Last year we used Jadecliff to supply our smaller Christmas trees and Elveden for the larger trees. We have found these suppliers to offer the best prices. Previously we have also tried Woods Farm and Yattendon. Importantly included in Elveden 's prices are installation and haulage via an Artic HIAB relieving HTC of any liability associated with this.

Objective

Elveden have not increased their prices this year.

Jadecliff have increased theirs by 8%, (last year's price £2,636.35)

Consider the following quotations for Christmas trees for HTC's 2024 display in the town.

Options A	Elveden (Trees - 1x8ft, 2x10ft, 1x22ft, 1x30ft)	£4732.00 plus vat
B	Jadecliff (Trees 45 x pointed with blocks, 148 x pointed for wall brackets)	£2851.85 plus vat
TOTAL		£7,583.85 plus vat

Financial and Legal implications

Available budget for Christmas trees £8,000

Reference to Council Strategy, where relevant

Aim – Bring Christmas spirit and increase visitor numbers.

Other information

The three-year Christmas Lights installation contract with Shield Electrical ended in January 2024. We will be inviting tender applications in the summer.

Recommendation(s)

The best option, based on the above information.

Signed: Town Clerk 18th April 2024

Type A: Main Council Committees that report to Full Council

FINANCE & GENERAL PURPOSES
COMMITTEE
councillors

Mayor
Deputy Mayor
R&A Chair
F&GP Chair
F&GP Deputy
E&P Chair
H&T Chair

RECREATION, AMENITIES & WAR
MEMORIALS COMMITTEE
11 councillors

Chair
Deputy Chair
Members **C Winser, H Simpson
K Knight, D Alford, A Fyfe,
N Schlanker, J Keates, M Cusack,
S Coulthurst, D Reeves, G Montgomery**

HIGHWAYS AND TRANSPORT COMMITTEE
15 councillors,
1 co-opted member of public

Chair
Deputy Chair
Members **N Schlanker, R Hudson,
H Simpson, A Fyfe, D Alford,
K Knight, C Winser, K Carlson,
J Cole, H Armstrong, M Cusack,
D Reeves, G Montgomery, J Willmott
J Keates, S Coulthurst**

ENVIRONMENT AND PLANNING
COMMITTEE
11 councillors

Chair
Deputy Chair
Members **A Fyfe, J Keates**
R Hudson, H Simpson, C Winser
K Carlson, M Greenwell, M Cusack
H Armstrong, J Cole, S Coulthurst
G Montgomery

Type B: Sub Committees (with delegated authority, chaired by HTC, require full agenda and minutes). Reports to Main Council Committees

STAFF SUB COMMITTEE
(SUB COMMITTEE of F&GP)
(Usually Mayor, Deputy and 2 other Chairs)

Members

Type C: Working Party (no authority)
Report to Main Council Committees
HUNGERFORD NEIGHBOURHOOD PLAN
TEAM
(reports to Full Council)

Chair **R Hudson**
Members Chris Scorey, Town Clerk, Denise
Gaines,
J Ryder
K Carlson, H Simpson, J Keates,
A Fyfe, C Winser, J Cole
Members **D Alford, D Lewis, C Winser,**
H Armstrong, H Simpson
Youth members
Councillor **S Coulthurst, H Armstrong**

YOUTH COUNCIL

HUNGERFORD IN BLOOM
(Working Party reports to H & T)
CHRISTMAS LIGHTS
(Working Party reports to H & T)

Members **J Keates, K Carlson, M Cusack**
Employee Roger Ballard (to report faults)

Type D: Councillors representing HTC
TOWN & MANOR
ROYAL BRITISH LEGION
HUNGERFORD LEISURE CENTRE
(JAC) Joint Advisory Committee

Representatives **Mayor and Deputy Mayor**
Representative **H Simpson, J Keates**
Representative **C Winser**
Non-councillors Rose Metalli - Centre Manager,
Alex Godfrey (General Manager). Shaun Wood

Type E: Councillors have Membership
YOUTH & COMMUNITY CENTRE

Chair Charlie Barr
Treasurer Judith Hodge
Director Harriet Lamb
Trustees **D Alford, Sarah Gardner, Kelly Leigh**
Chair **K Knight**
Members Jane Simpkins, Sarah Chatters, Christine
Hodgkin
Members **H Simpson, C Winser**
Julian Dickins (chair), Peter Joseph, Mike Saunders,
Claire Rowles, Greg Furr
Honorary President **Mayor**
Chair Penny Brookman
Secretary Joy Gilbert

HUNGERFORD LIBRARY &
COMMUNITY TRUST

HUNGERFORD AND CAMBURN
EDUCATIONAL TRUST (HTC nominates 3
members - not necessarily Cllrs)
HUNGERFORD TWINNING (Mayor is honorary
president)

WEST BERKS ASSOCIATION OF LOCAL COUNCILS (BALC)

Members **All councillors** are automatically members.
County Exec Officer Temporarily covered by HALC.
15+ executive members, various, members of local councils
Members **J Cole, H Simpson, A Fyfe** (in their absence S Coulthurst, C Winser) and other representatives of the town and WBC

TOWN STRATEGY

WEST BERKS HERITAGE FORUM

Subscriptions

16/04/2024 **Hungerford Town Council Current Year**

13:58

Page 1

Nominal Ledger Details

Nominal A/c

Centre

4050 Subscriptions

102 Administration

Annual Budget

Committed Exp

Month Date Reference Source Transaction Debit Credit

3,500.00

0.00

Opening Balance 0.00 0.00

1 01/04/2023 GREATWESTW Purchase Ledger 1/4/23-31/3/24 Yr 3 contract 1,000.00

Great West Way Ltd (B)

1 01/04/2023 ICCM Purchase Ledger ICCM Ann contract 23/24 95.00

Institute of Cemetery & Crematorium Mana

2 09/05/2023 HAMPSHIREA Purchase Ledger Annual 23/24 Sub BALC 970.10

Hampshire Association Local Councils(B)

2 09/05/2023 HAMPSHIREA Purchase Ledger Annual 23/24 Sub NALC 343.10

Hampshire Association Local Councils(B)

3 01/06/2023 FSB Purchase Ledger Annual Sub 23-24 253.00

Federation of Small Buisness

3 06/06/2023 SLCC 2 Purchase Ledger SLCC Annual Membership 279.00

SLCC - Not enterprises (B)

3 07/06/2023 CCB Purchase Ledger Annual Sub CCB 23-24 35.00

Connecting Communities in Berkshire (B)

9 15/12/2023 CPRE Purchase Ledger Dec23-Nov24 Ann Membership 36.00

Campaign to Protect Rural England(B)

10 01/01/2024 HUNG BRIDG Purchase Ledger 2024 Hungerford Bridge Mag 15.00

The Hungerford Bridge Magazine

10 30/01/2024 PEARTEC Purchase Ledger Ann Maplink Cemetery to 310125 90.00

Pear Technology Services Ltd(B)

11 01/02/2024 COMRAIL Purchase Ledger 1/1/24-31/1/25 Annual Fee 25.00

Community Rail Network

11 22/02/2024 HCC Purchase Ledger 1/3/24-28/2/24 annual members 50.00

Hungerford Chamber of Commerce(B)

12 01/03/2024 INFORMATIO Purchase Ledger 2024 GDPR Z3590731 35.00

Information Commissioners Office

Account Totals 3,226.20 0.00

Net Balance Month 12 3,226.20

May 2024 Update on Hungerford Neighbourhood Plan (HNP) 01/05/24

Slow progress this month:

- Reg 14 Consultation completed but not had all comments back from West Berks yet...awaiting highways and drainage, although good full response on everything else.

- The programme below starting to struggle. Several activities out of our control which will mean that early / mid 2025 likely for adoption.

Key next actions are: Complete the Consultation comments and draw up potential changes based on these.
Update plan and submit to West Berks for Reg 16 Consultation.

Neighbourhood Plan Programme				DRAFT												2024			2025		
Ref:	Activity	No of Weeks	Start date	End date	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
1	Review by Cttee & Council Consultations	14 weeks	18/09/23	08/01/24	█																
2	Strategic Environmental Assessment (SEA)	8 weeks	11/12/23	16/02/24	█	█	█														
3	Publish Draft for Consultation (Rule 14)	6 weeks	16/02/24	29/03/24		█	█	█													
4	Update Plan following consultation	2 weeks	04/04/24	12/04/24					█												
5	Submit to WBC prepare for Reg 16 Consult	4 weeks	12/04/24	10/05/24					█	█											
6	2nd Consultation (Reg 16) (carried out by WBC)	6 weeks	10/06/24	22/07/24							█	█	█								
7	Finalise Plan and prepare for Examination	8 weeks	24/06/24	23/08/24								█	█	█							
8	Examination	1 week	02/09/24	06/09/24											█						
9	Inspectors Report Preparation	6 weeks	09/09/24	18/10/24											█	█					
10	Moifications	2 weeks	21/10/23	01/11/24											█						
11	Prepare and carry out Referendum	8 weeks	04/11/24	27/12/24												█	█				
12	NP comes into force	2 weeks	30/12/24	10/01/25																█	

key on colour coding: █ completed █ future activity █ activity involving public

Richard Hudson