

HUNGERFORD TOWN COUNCIL

The Mayor
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The Town Clerk
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9th October 2019

To: Cllrs, C Winsor, K Knight, H Simpson, R Chicken, D Gaines, M Crane
To all other Councillors, District Councillors and press for information

You are summoned to a meeting of **The Finance & General Purposes Committee** to be held on **Tuesday 15th October 2019**, at **7.00 pm** in the Council Office, The Library, Church St, Hungerford

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes
Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes – Propose minutes of F&GP meeting on 9th July 2019 and outcome of any actions not on the agenda**
 - Clerk to upload reports to the Cllrs section of the website – deferred
 - Clerk to add the planting of a rose to the Sept FC agenda – deferred
4. **Consider allocation of further grants as follows:**
 - Grant application from Chamber of Commerce towards the Hungerford Extravaganza – see attachment
 - Grant application from Berkshire Maestros towards the cost of providing free classes for children at the Croft Field Centre – see attachment
 - Grant application from Newbury Weekly News for the Over 80s Parcel Fund – see attachment

5. **Consider funding amendments to projects on The Good Exchange for the following organisations:**
 - Hungerford Youth & Community Centre – see attachment
 - Hungerford Cricket Club – see attachment

6. **Finance: -**
 - Propose acceptance of bank reconciliation
 - Consider funding of H1 bus route for longer than one year. Previously had a 4-year agreement in place (subject to agreement with WBC)
 - Consider report regarding suppliers for Christmas Trees this year – see report
 - Agree cost of £380 +VAT for extra tarmac work at Triangle Field car park
 - Review Financial Regulations – refer to website
 - Consider BT contract (high usage) – Cllr Winser
 - Review of Internal Auditors – see attachment
 - Agree quote from Kennet Radio for Xmas lights switch on event – see attachment
 - Consider request from HYCC for a 3-year funding programme – see attachment

7. **Update on Holidays / TOIL – Cllr Winser**

8. **GDPR**
 - Consider adoption of Community Engagement Policy
 - Consider adoption of retention policy

9. **Update on Devolution Programme request for Croft Field**

10. **Amend Mayor to be Administrator on Barclays On-Line System**

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

11. **Consider locum cover for Town Clerk and budget**