

HUNGERFORD TOWN COUNCIL

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MINUTES of the **Highways and Transport Committee** held on Monday 23rd October 2017 at 8pm in the Corn Exchange Complex, Hungerford.

Present: Cllrs Brookman, Finlay, Simpson, Knight, Hudson and Chicken. Also present John Willmott

1. **Apologies for absence** – Cllr Whiting
2. **Declarations of interest** – None
3. **Minutes of meeting held on 25th September 2017** Cllr Chicken proposed the minutes as a true record, seconded by Cllr Hudson, all in favour.
4. **Hungerford Station** – Cllr Chicken suggested HTC consider adopting the Station. GWR is sending Cllr Chicken info and at present he is unsure of the financial implications.
Action: Cllr Chicken to follow this up and report at next meeting.

Report from JW – Vegetation has been cut back and painting has started at the Railway Station. The railings will be painted black, which is the standard for other stations. Everything else will be green apart from the lamps which will be grey. The roof will be cleaned. The bridge will not be painted this time but is being considered by Paul Willis at GWR. The track would have to be closed. PW is also hoping to get both advertisement boards replaced. Cllr Brookman advised that WBC has no contingency in place for when the Oakes Bros site is developed and parking is lost. GWR franchise has been extended by one year. Cllr Chicken requested that HTC lobby GWR to build a multi-storey car park.

Action: Cllr Chicken will obtain details of car parking solutions

Action: Cllr Hudson will contact A Buckwell who knows several of the landowners.

- **Action update on letter sent to Network Rail re safety issues using different contact details** - The Clerk will resend the letter to Mark Hopgood. The buddleias are still a problem.
 - **Update on request for financial input from WBC towards shelter costs and update on CCIF bid** – Network Rail has said that are happy in principle. GWR should indicate at the beginning of November if HTC's bid has been successful.
Action: Consider using money from a members' bid.
5. **Issues in High Street – Update on pigeon culling and future proofing** – The Clerk advised 105 pigeons have been trapped and dispatched. This has halved the population. A meeting with Town & Manor regards future proofing is planned for this week. Rod Smith has advised that Fire gel will help with prevention.
Action: DC to consider 'fire gel' at the meeting.

Action: DC to contact WBC Environmental Health to advise update on cull and see what actions WBC will now take.

6. **Hungerford in Bloom – Future of competition** – The committee agreed they wish to keep the competition and grow it. Community entries are to be encouraged. It was commented that another category such as containers would require yet more judging and there is a concern over loss of continuity down the High St if premises supply their own displays.
Action: Discuss further at next meeting.
Update on donations towards costs of High Street display – Several payments have been received by BACS
7. **Public toilets on Church Street – Review of cleaning** – The Clerk advised several complaints have been received recently about the cleanliness of the toilets. Following this the Clerk met with Healthmatic who are installing a MOXI at the premises which will require the cleaner to log in and out to show when and how long they have visited for.
8. **Lamp posts – Consideration of quote for replacement of damaged post in Bulpit Lane 50w SON/T lantern (Philips Iridium as before), photocell & SSE service transfer £1,261.62.**
A lamp post in Bulpit Lane has been damaged by traffic. *Cllr Brookman proposed accepting the quote of £1,261.62 from WBC to replace it, seconded by Cllr Knight, all in favour.*
9. **Noticeboards -**
 - **Action update on internal improvements to be carried out by noticeboard owners**
The DC is contacting owners and improvements are required by 23/11.
Consideration of a quote for sign lettering on the re-painted noticeboards - Crescent Signs has quoted £295 plus VAT. Cllr Knight is obtaining a seconded quote.
Consideration of request from St Lawrence’s church for space for a noticeboard – It was agreed a noticeboard under the bridge is acceptable providing the white markings are not covered.
Action: Clerk to contact the church to advise this. Other noticeboards could be moved/swapped around if more height space is required.
10. **CCTV – consideration of updated quotation of £2785 plus £300 upgrade to dark fighter, plus £44 and £200 on-going annual maintenance for CCTV (X-fighter) at the skateboard park (to include installation and cabling to the football club) -** There is no background lighting at the Skate Park so there is a need for good night vision. *Cllr Simpson proposed accepting the quotation from Smart Integrated Services of £3129 which includes the upgrade, using £500 ear-marked money in addition to the money in the budget, seconded by Cllr Knight, all in favour.*
11. **Budget – Consider draft budget for financial year 2018-2019.**
Last year Xmas Light donations of £12k were collected by Cllr Crane.
Action: Clerk to check when the pledge letters were sent out.
Several new fundraising ideas were suggested and Cllr Finlay agreed to take the lead on fundraising for the Christmas Lights for next year.
Action: Arrange for working party meeting to take place in January to discuss fundraising ideas
There is an urgent need for helpers to dress Xmas trees this year. Cllr Finlay will help.
The cost of the Church St Public toilets has fallen with the new contractor. *Cllr Simpson proposed the annual budget for the toilets should come down from £16k to £14K and the H&T budget can be further discussed at F&GP, seconded by Cllr Knight, all in favour.*

Meeting closed at 9.15 pm.