

HUNGERFORD TOWN COUNCIL

The Mayor
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The Town Clerk
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9th November 2016

To: Cllrs C Bumbieris, M Crane, C Farrell, D Benneyworth, R Brookman, D Small and Knight. To all other Councillors, District Councillor and press for information

You are summoned to a Meeting of **The Finance & General Purposes Committee** to be held on **Tuesday 15th November 2016**, at **7.00pm** in the Town Council Office, Church St, Hungerford

Mrs C Barnes
Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes – Propose minutes of F&GP meeting on 13th September 2016 and outcome of any actions**
4. **Review of Standing orders (from previous meeting)**
5. **Finance**
 - a) **Bank Charges Review (from previous meeting)**
 - b) **Noting of Bank Reconciliation report- Sept 2016**
 - c) **Authorise Contractors contracts 2017/18**
 - d) **Consider Salaries Budget 2017/18**
 - e) **Consider F & GP Budgets 2017/18**
 - f) **Confirm Town Council's Contingency Budget**
 - g) **TFMC / Rugby Club Fees**
 - h) **To Consider Grant to Newbury News over 80s fund**
 - g) **Discuss response to West Berkshire Budget Proposal Consultations**

Confidential

PART 2

The Public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960

6. **Review of Medical Report re staff number 1**
7. **Staff – Review of job description for maintenance staff**