

HUNGERFORD TOWN COUNCIL

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DRAFT MINUTES of the **Environment and Planning Committee** held on Monday 8th October 2018 at 7.00 pm in The Library, Hungerford.

Present: Cllrs Winser, Crane, Hudson, Gaines, and Simpson.

Also, present was Cllr Downe who attended as a member of the public as he is not on this committee.

1. **Apologies noted** – Cllrs Farrell, Brookman & Chicken
2. **Co-option of Cllr Gaines** – Cllr Simpson proposed that Cllr Gaines join the E&P Committee, which was seconded by Cllr Crane. All in favour.
3. **Declarations of interest** – None
4. **Minutes of the meeting held on Monday 10th September 2018** – Cllr Winser proposed the minutes of 10th September 2018 as a true record, seconded by Cllr Simpson. All in favour.

Minutes of the meeting held on 9th July 2018 – the minutes could not be approved as those attending the meeting held on 9th July were not present at the current meeting, hence there was no seconder for the minutes.

Action: Place on the agenda for the approval at the next meeting – *Out-standing*.

Action: Office to investigate if WBC has an article 4 in place in our area (*out-standing*).

Action: Office to ask WBC for a list of conditions *Out-standing*

Action: Office to continue to contact Cala to determine if the public presentation has been planned. *Out-standing*

Action: Office to seek clarification from WBC on parking and clarification on the decision-making process associated with parking – *Out-standing*.

The committee discussed this, and it was suggested that any residential properties that are formed in the town centre, which has less parking provision, than WBC parking standards, has to pay a levy e.g. £5000 - £10000 for the loss of parking.

Action: above action assigned to the office to take to Neighbourhood Planning Team.

Actions associated with approved planning application **17/03339/FULD Hungerford Police Station, Park Street** (sent as emails over the summer period)

- It was confirmed by WBC that HTC would receive money through The Community Infrastructure Levy (CIL) for this project, but no figure was currently available. – *Out-standing*.

Completed Action: Office emailed WBC and received an apology about the incorrect comments recorded on our response section in the document. This will be amended on WBC portal pages.

5. **Planning Applications: -**

- a) **18/02374/FULD**
Riverbend Upper Eddington - Mr and Mrs Denny

Demolition of 2-bed dwelling house and erection of new 3-bed dwelling house

*Cllr Crane proposed **No Objection** to the application and was seconded by Cllr Winser. Two in favour and one objections (Cllrs Simpson).*

b) 18/02382/HOUSE and 18/02383/HOUSE

4 Bath Road - Oli Blackwell

Proposed replacement garden outbuilding to provide additional accommodation space. To be used in association with existing residential dwelling only.

*Cllr Hudson proposed **Objection**, due to the site being outside the town boundary seconded by Cllr Simpson, all in favour*

c) 18/02337/HOUSE

17 Homefield Way - Mr and Mrs Lowe

Single storey rear extension, enclose porch and internal modifications.

*Cllr Crane proposed **No Objection**, seconded by Cllr Simpson, all in favour*

d) 18/02306/AGRIC

Land South East Of Cakewood House
Bath Road - Darren Gale

Proposed cattle shed.

Please note the following: This is an Agricultural Notification which is to determine only whether the prior approval of the Authority will be required as to the siting, design and external appearance of the building, the siting and means of construction of the private way, the siting of the excavation or deposit or the siting and appearance of the tank, as the case may be.

The Council must notify the applicant of its determination by 16 October 2018, failing which the proposal can proceed by default. As a consequence, although comments are welcomed, they can only be taken into consideration if they are received before the Council makes its determination.

Committee members commented that there was very little information on the application.

*Cllr Simpson proposed **Objection**, unless the following conditions are met:*

The road side facing wall of the shed is timber clad or trees are planted to screen the shed. In addition, safe access from the site should be considered. This was seconded by Cllr Winser, all in favour.

e) 18/02242/HOUSE

50 Church Street - I Sweeney

Renovation and alteration of existing annexe

*Cllr Winser proposed **No Objection**, seconded by Cllr Hudson, all in favour.*

f) 18/02323/HOUSE

79 Priory Avenue – Mr and Mrs Sanchez

Replace conservatory with new single storey rear extension.

*Cllr Simpson proposed **No Objection**, seconded by Cllr Crane, all in favour.*

g) 18/02209/HOUSE

The Russets, Chilton way – Mr and Mrs Twining.

Single storey extension to replace existing conservatory

Cllr Crane proposed No Objection, seconded by Cllr Hudson, all in favour.

h) **18/02173/FULD**

Leverton Manor, Leverton – Sarah Scrope

Demolition of existing house and replacement with new detached two-storey dwelling.

This was discussed at length by the committee and consideration was given to the proposed plans and what was being demolished.

Cllr Gaines proposed No Objection, but expressed disappointment to see the loss of an arts and crafts building. This was seconded by Cllr Simpson, all in favour, with one abstention.

i) **18/02101/FUL**

Texaco Charnham Street – the Co-operative Group

Shop front, frames and doors to be decorated in Traffic Grey B RAL 7043. Install 2 no. new AC units and 1 no. Condenser on concrete bases within rear yard. New 2.3 m high chiller and freezer units constructed from cold room panels with openings formed in external walls for access. New 2.4 m acoustic screen plant surround decorated in Traffic Grey RAL 7043.

Cllr Hudson proposed No Objection, seconded by Cllr Simpson, all in favour.

6. Case Officers Reports: - These were read out and noted.

Under the officer's report of 18/01761/COND1 (Hungerford Police Station, Park Street – Blue Tongue Construction), the office was asked to seek clarification on the CIL and what had happened in this application.

Action: Office to follow up.

7. Budget setting – Consider committee budget for financial year 2019-20.

This was deferred to the next meeting with the Chair of the Committee would be back.

Action: Place on the next agenda.

8. Blue Plaque scheme – consideration of the use of a blue plaque to commemorate people, events and buildings that are important to the history of Hungerford and that we wish to publicize. (Further information attached.)

This was discussed by the committee. Deputy Clerk added that the plaques could be used to indicate buildings or people which have contributed to the history of Hungerford. HTC would have to research the request, fund it and install it. If the building is listed planning permission would have to be sought. Cllr Hudson said that there was a blue plaque on the Bear Hotel, and a constable's plaque on Below Stairs.

Cllr Winsor proposed that the committee ask Hungerford Historical Association to determine if any properties would merit a blue plaque. This item will then be returned to T&E committee. This was seconded by Cllr Simpson and all in favour.

Action: office to write to the Hungerford Historical Association

Action: When response received item to be placed on the T&E agenda

8. North Wessex Downs Management Plan 2019-24 – a consultation is being carried out by NWD as their review their management plan. Committee to consider if they would like to contribute to this.

Link to web site is: <http://www.northwessexdowns.org.uk/about-us/management-plan-review.html>

Cllr Crane provided more information about the consultation, which is related to management issues. The meeting takes place next week and Cllr Simpson suggested that those involved with the Neighbourhood Plan should attend. Cllr Winsor asked for the meeting to be reported back to the next planning meeting.

Action: Cllr Crane to provide an update at the next meeting.

Action: *Office to inform the Neighbourhood Plan team.* [Note added after meeting that the forum day was not relevant to the team, so invitation not extended.]

Meeting closed 8.25 pm