

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
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The Town Clerk
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23rd August 2018

To: Cllrs Simpson, Knight, Crane, Brookman, Benneyworth, Hudson, Farrell, Winsor, Chicken, Finlay, Downe and Cusack
To District Cllrs James Podger and Paul Hewer, Sergeant Alan Hawkett, and Derek Alford, Denise Gaines and Sally Hawkins

You are summoned to a **Meeting of the Full Council** to be held on **Monday 3rd September 2018 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.00pm** there will be a **presentation by the Police**

The meeting is open to press and public. At 7.10 pm there will be a **public forum** to allow questions from the electors **followed by a presentation by Hungerford Nursery (10 mins)**



Mrs Claire Barnes, Town Clerk

AGENDA

1. **Note apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting of 2nd July 2018, of the Extra Full Council meeting of 6th August 2018 and outcome of actions**
4. **To receive written applications for the office of Town councillor and to Co-opt candidates to fill the existing 3 vacancies (applications circulated)**
Candidates are invited to introduce themselves followed by questions/answer session and paper ballot
5. **Proposal for support of crowd barrier fencing at Triangle Field – representative from the Rugby Club to attend (presentation attached)**
6. **Mayor's report**
7. **District Councillor's Reports**
8. **Receive report from Hungerford 2036 Project Team and propose acceptance of new Terms of Reference (as circulated)**

9. Committee reports (no more than 3 minutes per report)

R&A – Cllr Simpson F&GP – Cllr Winser T&E – Cllr Crane
E&P – Cllr Farrell H&T – Cllr Rob Brookman

10. Finance – Cllr Winser

- a) Propose authorisation of cheque run payments (circulated) for last month
- b) Propose Year to date accounts – refer to circulated Income/Expenditure Report
- c) Propose acceptance of terms of renewal of Youth & Community Centre lease (see report attached)
- d) Minute expenditure plan for £12k Community Solutions Grant for Library Building (see report)

11. All councillors to sign a new Declaration of Acceptance of Office form following amendments to the Code of Conduct and inclusion of a privacy statement – (Form circulated and to be completed at Full Council)

12. Street naming – Consider suggestions including those made by developer (refer to circulated attachment from West Berks Council explaining criteria)

13. Statement on Salisbury Road (Action from E&P) – Cllr Farrell

14. Skate Park Shelter – Consider signage to restrict opening hours and age limit; Consider relocation or removal of shelter (refer to attached report)

15. Any other Reports (3 minutes each) not to include any proposals

Reminder of Extra Full Council Meeting on 13th September to agree Christmas Lights Tender

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

16. Cleaning Contract – Propose change to contracted hours (refer to circulated report)

17. Christmas Lights Switch on – Agree arrangements for the presence of a VIP

18. Any questions on Co-option applications

19. Authorise issue of debit card and petty cash collection process, increasing limit to £200 (see circulated report)