

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Martin Crane OBE
28 Cottrell Close
Hungerford
Berkshire
RG17 0HF
Tel: 01488 684804
martincrane41@sky.com



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
Hungerford
Berkshire RG17 0JG
Tel: 01488 686195
townclerk@hungerford-tc.gov.uk
www.hungerford-tc.gov.uk

30th August 2016

To: Cllrs Crane, Brookman, Benneyworth, Wilson, Hudson, Bumbieris, Small, Farrell, Whiting, Wood, Colloff, Winsor, Chicken, Knight and Simpson
To District Cllrs James Podger and Paul Hewer, Sgt Paul Morgan, PCSO Kelsey Johnstone

You are summoned to the **Meeting of the Full Council** to be held on **Monday 5th September 2016 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.30 pm** to sign cheques.

At **7.00pm** there will be a **presentation by the Police**.

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors.

Mrs Claire Barnes, Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Extraordinary Full Council of 8th August 2016 and outcome of actions**
4. **HAHA – Report on Alternative Allotment Sites by Geoff Greenland.**
5. **Mayor's report**
6. **District Councillor's Reports**
7. **Committee reports (no more than 3 minutes per report)**

R&A – Cllr Small	F&GP – Cllr Bumbieris
E&P – Cllr Farrell	H&T – Cllr Rob Brookman
T&E – Cllr Crane	
8. **Finance – Cllr Bumbieris**
 - a) **Propose authorisation of cheque run payments (circulated) for the last month**
 - b) **Propose Year to date accounts – refer to circulated Income/Expenditure Report**
 - c) **To note Annual Audit Return, now signed off by Mazars with no issues raised**
 - d) **Propose adoption of updated Financial Regulations as recommended by F&GP**
9. **Croft Field – Consider drawings received by Orange Key as draft plans for new garden room**

10. **Update from Friends of Hungerford Library – A Needs Assessment from Red Quadrant is due to be reviewed by West Berkshire Council and we await the results.**
11. **Consider if Town Council wish to respond to the Alternative Provision Consultation which ends 17th October. Response is by on-line questionnaire.**
12. **To receive Nominations for the Queen’s Award for Voluntary service. Nominations to be entered by 16th September, criteria circulated**
13. **Health & Safety issues – Report by Clerk circulated**
14. **Tragedy Gardens – Consider re-siting of plaque**
15. **Future management of Hungerford Car parks and parking income**
16. **Any other Reports (3 minutes each) not to include any proposals**

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

17. **To receive a report and recommendations from Staff Meeting regarding return to work of maintenance man**